



475 E. Washington Street
Harrisonburg
Virginia 22802

harrisonburgva.gov/paratransit-service

The City of Harrisonburg Department of Public Transportation (HDPT) provides fixed-route bus service in the City of Harrisonburg. HDPT fixed route buses have features to make riding easier, including wheelchair lifts, kneeling features, low floor buses and voice announcements of stops. The DOT ADA regulations require public entities operating fixed route transit to provide complementary paratransit to persons with disabilities who are unable to use the regular fixed route system. HDPT Paratransit provides shared ride public transportation which is curb-to-curb service. Assistance from the vehicle to the first doorway for customers who need additional assistance to complete the trip is available.

ADA Paratransit Eligibility Standards:

- Any person with a disability who is unable to board, ride or disembark from an accessible vehicle without the assistance of another person (except for the operator of a lift or other boarding device)
- Any person with a disability who could ride an accessible vehicle but the route is not accessible or the lift does not meet ADA standards
- Any person with a disability who has a specific impairment related condition that prevents the person from traveling to or from a boarding/disembarking location

HDPT paratransit riders are required to complete an ADA Paratransit Eligibility Application Form. After reviewing the above information, if you feel your disability may fit into one of the above categories, please complete the entire application so we may understand your needs. The eligibility process in use is a self-certification process with optional professional verification. If professional verification is required, the appropriate form will be mailed to the person identified by the applicant. Once all forms have been received at this office, you may expect a determination by letter within 21 days.

Any person who disagrees with the final determination of ineligibility may appeal the decision. If after 21 calendar days, if HDPT has not made an eligibility determination, the applicant must be treated as eligible and must be provided service on the 22nd day until and unless HDPT denies the application.

HDPT Securement Policy

All mobility devices will be properly secured to the vehicle using the installed securement system (4 point tie down). HDPT operators (drivers) will decline transport to a passenger that refuses to have their mobility device properly secured as defined in HDPT ADA Policy Section 6 and 49 CFR 37.165 (c) (2) (3). HDPT cannot refuse to transport someone whose mobility device cannot be satisfactorily restrained provided that mobility device fits within the definition described in Section 3 of the same Policy. Passengers using a mobility device will be requested to wear a seat belt and must be properly restrained using the vehicle restraint system. Those able to do so will be requested to move to a seat and use the vehicle seat belt system.

All applications should be returned in person or by mail to:

**Harrisonburg Department of Public Transportation
475 E Washington Street
Harrisonburg, Virginia 22802**

Remember to answer each question – For assistance call 432-0492

Application for ADA Paratransit Certification – Part A

Name of Applicant			
Street Address			
City ST ZIP Code			
Home Phone	()	-	
Work Phone	()	-	Cell Phone () -
Date of Birth	/	/	
E-Mail Address			

Part B

1. What is the disability that prevents you from using HDPT fixed route service?

(use the back if more room is needed)

2. How does this disability prevent you from using fixed route bus service?

3. Please explain aspects of your disability that you believe HDPT should know about.

4. Is your condition temporary? Yes No

If "yes", on what date will your disability no longer prevent you from using HDPT bus routes?

Month

Year

5. Do you use any of these mobility aids? *Check all that apply:*

- | | |
|--|---|
| <input type="checkbox"/> Manual Wheelchair | <input type="checkbox"/> Power Wheelchair |
| <input type="checkbox"/> Cane(s) | <input type="checkbox"/> Crutches |
| <input type="checkbox"/> Walker | <input type="checkbox"/> Service Animal |
| <input type="checkbox"/> Power Scooter (3 or 4 wheels) | <input type="checkbox"/> Other |

6. Can you climb three 12-inch steps without assistance?

Yes _____ No _____ Sometimes _____

If "No" or "Sometimes", please explain.

7. What is the farthest distance you can travel without the help of another person?

- I CANNOT get to the curb outside where I live I CAN get to the curb outside where I live
 3 blocks (1/4 mile) 6 blocks (1/2 mile) 9 blocks (3/4 mile)

8. Is your mobility affected by the terrain? Do steep hills, lack of sidewalks, or other local conditions affect your mobility? Please explain:

9. How long can you stand and wait at a bus stop? _____ Please explain.

10. Is your ability to travel outdoors severely affected by weather such as:

Snow and ice Yes No

Extremely hot temperature Yes No

Extremely cold temperature Yes No

Other weather condition Yes No

Please explain "yes" answers.

11. Do you use a personal care attendant (PCA) when you travel?

Yes _____ No _____ Sometimes _____

Please explain when you need a PCA.

Is the PCA paid for these services? Yes _____ No _____

Part C

Name of Applicant: _____

I certify that the information provided in this Request is accurate and I understand the securement policy of HDPT.

Signature _____

Date _____

If this Request has been completed by someone other than the person requesting certification, that person must complete the following:

Name: _____

Address: _____

City: _____ State _____ Zip Code _____

Relationship to the applicant _____

Daytime phone number _____

Signature _____ Date ____/____/____

Authorization for Release of Personal Information

THE FOLLOWING MUST BE PROVIDED BEFORE YOUR *REQUEST* CAN BE PROCESSED.

Applicant's Name	
Street Address	
City ST ZIP Code	
Date of Birth	____/____/____
The following is familiar with my disability and is hereby authorized to provide personal information which may be required to complete my <i>Request for Certification of ADA Paratransit Eligibility</i> .	
Rehabilitation / Independent Living Professional _____	
Health Care Professional _____	
Physician _____	
Name	
Street Address	
City ST ZIP Code	
Applicant's Signature	_____
Date	____/____/____