

City of Harrisonburg, VA

Community Development Block Grant

**CDBG**

2024 Action Plan

# Executive Summary

## AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

### 1. Introduction

The City of Harrisonburg has prepared a FY 2024 Annual Action Plan, as required under 24 CFR 91.220, in order to strategically implement the federal Community Development Block Grant program to fund housing, community development, and economic development activities within the city. The city has developed a Five Year Consolidated Plan (CP) for HUD FY 2022 - FY 2026 to encompass the needs of the city related to both housing and non-housing activities using the Community Development Block Grant (CDBG) Program.

The FY 2024 Annual Action Plan will serve the following functions for the city:

- An application for federal funds under HUD's formula grant programs, and
- An action plan that provides a basis for assessing performance.

The national goals for the housing and community development programs covered by the Five Year CP and Annual Action Plan are:

Improve Access To & Quality of Affordable Housing

Improve Public Infrastructure

Provide Public Services

Planning and Administration

It is these goals against which the CP and the City's performance under the CP will be evaluated by HUD. The FY 2024 Action Plan furthers the achievement of these goals through the implementation of a variety of housing and community development activities. The City anticipates that 100% of its FY 2024 CDBG funds will be expended for projects that benefit low- to moderate-income persons in the City.

### 2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The city's FY 2024 Annual Action Plan goals are based on the Five Year Strategy developed for HUD FY 2012-FY 2026. In addition, these goals represent activities that are expected to occur in FY 2022 -FY 2026 . The city will monitor and modify strategy performance and set annual goals in future years accordingly.

The city's FY 2024 funding strategy for its CDBG activities consists of its estimated CDBG entitlement allocation of \$500,000 plus \$136,286.37 in rollover funding, bringing the total allocation amount to \$636,286.37. The following chart lists the city's FY 2024 CDBG activities.

Habitat for Humanity/ Critical Home Repair	\$139,700.00
Administration	\$100,000.00
Suitcase Clinic	\$21,446.00
Meals On Wheels	\$20,000.00
Harrisonburg/Rockingham Child Day Care Ctr. Furnishing/Equip	\$9,950.00
CMO- Homeless Services Center Commercial Kitchen/Laundry Equip.	\$23,604.00
P&R-Hillandale Park Playground ADA Sidewalk	\$80,000.00
P&R - Ralph Sampson Park Walking Trail Asphalt Paving	\$170,186.37
PU S. Liberty Sanitary Sewer Line	\$71,400.00

**2024 Projects**

### 3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of Harrisonburg effectively achieved many goals and objectives set forth in the 2023 Action Plan. The Office of the City Manager implements the City's CDBG programs. Activities accomplished by other agencies under CDBG sub-recipient agreements also fall under the oversight of the City Manager's Office. In July of 2022, the City of Harrisonburg adopted the Five-Year Consolidated Plan (2022-2026), which listed six goals. For the 2023 program year the City continued to support several activities which had been supported in previous years. These activities continue to provide supportive services to some of the most at need populations in the City while also meeting several goals of the 2022-2026 Consolidated Plan.

**Improve access to and quality of housing:** The City continued to provide \$140,000 to the HRHA for debt servicing of the Harrison Heights housing development that provided 40 units for LMI residents.

**Provide Public Services:** The five year strategic plan identified the provision of public services to LMI residents as a goal for the CDBG. During the 2023 plan year, four projects fulfilled this goal. The VPAS Meals on Wheels program delivered meals to many in the elderly population of Harrisonburg who would not be able to remain in their homes without this basic assistance. The Suitcase Clinic provided medical care to the homeless population in Harrisonburg. The Arc used CDBG funds for the down payment of an accessible vehicle and for health tracking technology for its participants. The CASA Child Advocacy program utilized funds to pay for a part time position that trained and oversaw an additional volunteer staff.

**Improve Public Facilities:** CDBG funding was allocated to the Parks and Recreation Futsol Parking project at Ralph Sampson Park.

**Improve Public Infrastructure:** CDBG was used for the Waterline replacement projects on Wolfe Street and Kelly Street.

**Pursue Improved Utility of Public Transit:** Although CDBG funds were not used in direct support of this goal in program year 2023, the city's Public Transit department continues to consider and create routes with the transit needs of LMI individuals in mind. Additionally, CDBG funds were used for the downpayment of an accessible vehicle for The Arc that is used for transporting adults to community engagement projects.

**Strengthen Fair Housing Enforcement, Operations, and Education:** CDBG staff continues to educate city employees and city leaders about Fair Housing compliance on an annual basis.

**Planning and Administration:** CDBG funds were used to provide continuing administrative support to the grant, with funding from previous years transferred to other projects.

#### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

The City of Harrisonburg conducted two public meetings during the Action Plan process to solicit additional public input. A public meeting was held on January 9, 2024 at the Harrisonburg City Council Chambers to explain the CDBG program and Action Plan process, and to get input on the types of projects to be funded. This meeting was publicized in the following ways: Advertised in the Daily News Record, listed on the City's website ([www.harrisonburgva.gov](http://www.harrisonburgva.gov)), and public notices were posted in the Municipal Building and Public Library. The Public Notice can be found at the end of this section. The information solicited from the public meeting was incorporated into the Action Plan planning process.

A second public meeting was held on April 9, 2024. At this meeting, the draft HUD FY 2024 Annual Plan was presented to City Council. This meeting was publicized in the following ways: Advertised in the Daily News Record, Listed on the City's website ([www.harrisonburgva.gov](http://www.harrisonburgva.gov)), public notices were posted in the Municipal Building and Public Library. The public notice from the April 9, 2024 public meeting can be found at the end of this section. A draft of the Action Plan was made available for public review and comment for 30 days beginning on April 9, 2024. The public comment period was closed on May 10, 2024, and at the May 14, 2024 council meeting the council unanimously approved the City's 2024 Action Plan.

Public notices of the draft Action Plan, as well as the public meeting, were published in the Daily News Record on March 26, 2024.

In addition to publishing the notices advertising the public meetings and availability of the draft Action Plan for public review, the City also communicated information to key stakeholders and other interested parties. On January 5, 2024, an email was sent to 112 individuals and organizations in the Harrisonburg area, informing them of the CDBG application process, as well as the dates for public hearings. These organizations and individuals include all parties that have expressed interest in CDBG in the past, and include organizations that target populations of minorities, non-English speaking persons, individuals with disabilities, the Continuum of Care, housing development contacts, and resident representatives of organizations in targeted areas. Throughout the months of December through March 2024, CDBG staff met with and communicated with many agencies and organizations interested in applying for the CDBG and CDBG funding. These meetings helped organizations to understand the application process and eligibility requirements of the CDBG. CDBG staff also held a training session on January 11th for those interested in applying for the grant. CDBG staff also heard input from these organizations regarding needs within the City.

The City made the draft 2024 Annual Action Plan available for public review on the City's website beginning April 9, 2024. The City anticipates submitting the City Council-approved FY 2024 Annual Action Plan to HUD on May 15, 2024.

**PUBLIC MEETING NOTICE  
CITY OF HARRISONBURG  
COMMUNITY DEVELOPMENT  
BLOCK GRANT PROGRAM**

**PUBLIC MEETING** - The City of Harrisonburg will hold a public meeting on Tuesday, January 9 at 7:00 p.m. in the City Council Chambers, 409 South Main Street, Harrisonburg, VA 22801. The City of Harrisonburg is seeking participation as it initiates the preparation of its **2024 Annual Action Plan**. Annually, the City receives Community Development Block Grant (CDBG) funds. To continue receiving these funds, the City of Harrisonburg is required to identify and prioritize its needs, then explain how it will address these needs through local projects as part of the **Annual Action Plan** for FY 2024.

All citizens and organizations are invited to attend the public meeting to comment orally or in writing on funding needs and priorities. Questions regarding the grant program are also encouraged. The City of Harrisonburg will make reasonable accommodations and services necessary for sensory-impaired and disabled citizens at the public meeting. Additionally, translation services may be offered upon request and availability. Persons requiring such accommodations/services should contact the city at least three working days in advance of the meeting.

Please contact Kristin McCombe at [kristin.mccombe@harrisonburgva.gov](mailto:kristin.mccombe@harrisonburgva.gov) , or 540-432-8926 with questions. Written comments may also be mailed to Kristin McCombe, CDBG Coordinator, 409 South Main Street, Harrisonburg, VA 22801.

12/22

January PH Notice

Annual Action Plan  
2024

8



**PUBLIC MEETING/COMMENT NOTICE  
CITY OF HARRISONBURG  
2024 ANNUAL ACTION PLAN  
COMMUNITY DEVELOPMENT BLOCK GRANT PRO-  
GRAM**

The City of Harrisonburg will hold a public hearing on Tuesday, April 9, 2024, at 7:00 p.m. in the City Council Chambers, 409 South Main Street, in order to receive citizen input regarding the 2024 Annual Action Plan for the Community Development Block Grant (CDBG) Program. Citizen participation is essential to the City's involvement in the Federal Department of Housing & Urban Development's (HUD) CDBG Program. Citizen participation and comments on the Annual Action Plan will assist the City in the finalization of this required document. The Consolidated Plan serves as the planning document for addressing overall community development and housing needs that will utilize the estimated \$500,000 annual entitlement of CDBG funding available to the City to meet those needs. Projects selected to receive funding will be included in the Annual Action Plan. If the actual CDBG allocation is more or less than \$500,000, funding will be increased or decreased from the following projects: Administration, The Suitcase Clinic, and the Ralph Sampson Park Walking Trail projects. Additionally, prior year resources of \$136,286.37 will be carried forward to current year public facility projects. These remaining resources were due to lower than anticipated project costs from previously completed projects. The total estimated total amount to be allocated is \$636,286.37.

Proposed funding categories include:

• Housing	\$139,700
• Public service activities	\$75,000
• Public facilities	\$321,586.37
• Program administration	\$100,000

None of the proposed categories of activities will result in displacement of residents. All citizens and organizations are invited to attend the public hearing to comment orally or in writing on the Annual Action Plan. The City of Harrisonburg will make reasonable accommodations and services necessary for sensory-impaired and disabled citizens at the public hearing. Additionally, translation services may be offered upon request and availability. Persons requiring such accommodations/services should contact the City at least three working days in advance of the hearing. Written comments may be mailed to Kristin McCombe, CDBG Coordinator, Office of City Manager, 409 South Main Street, Harrisonburg, VA 22801. Comments may also be submitted by calling (540) 432-8926 or emailing [cdbg@harrisonburgva.gov](mailto:cdbg@harrisonburgva.gov).

In order to obtain the views of citizens, public agencies and other interested parties, the City will place its proposed FY 2024 Annual Action Plan on public display in the following locations during normal operational hours beginning on April 9, 2024:

- City Manager's Office, City Hall, 409 South Main Street, Harrisonburg
- Massanutten Regional Library, 174 South Main Street, Harrisonburg
- Harrisonburg City website: [www.harrisonburgva.gov](http://www.harrisonburgva.gov)

Public comment on the plan can be directed to: City Manager's Office, City Hall, 409 South Main Street, Harrisonburg, VA 22801. Public comments regarding this document will be accepted until 9 a.m. on May 10, 2024, the end of the 30-day public comment period.

The City Council is expected to act on the proposed FY 2024 Annual Action Plan on Tuesday, May 14, 2024 at the regularly scheduled Council meeting at 7:00 in City Council Chambers. The final FY 2024 Annual Action Plan will be submitted to HUD for review and approval on or about May 15, 2024.

3/26

**March PH Notice**

Annual Action Plan  
2024

9

## 5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

### Comments from the January Public Hearing and Public Comment Period:

Panayotis “Poti” Giannakouros, stated ten years ago the Northeast Neighborhood came forward with a CDBG proposal that would have fallen today under the Federal Climate Pollution Reduction Grant which centers environmental justice and community lead community development and in the American Climate Corps which looks to provide sustained funding looking a lot like a job guarantee, all of which was envisioned in that CDBG application that was not funded a decade ago. He stated that should set an example of how we should think about the CDBG grant and federal funding in general. Had we done it a decade ago we would now be the model for the country that was envisioned by many residents of the city. He stated ten years ago the Shenandoah Valley Black Heritage Project was founded; we have lost many elders who were part of these visions.

### Comments from the March Public Hearing and Public Comment Period:

Joyce Nussbaum, director of Senior Services, Valley Program for Aging Services (VPAS), thanked Council for their continued support including the support for Meals on Wheels. She explained how Meals on Wheels benefits many in the community, providing over 20,000 meals to 147 individuals in 2023.

Panayotis “Poti” Giannakouros, spoke on CDBG Funding and the Community Development department, noting his disagreement with the city's tall weeds and grass ordinance.

All comments were accepted and no other comments were received.



# City of Harrisonburg

City Hall  
409 South Main Street  
Harrisonburg, VA 22801

## Master

File Number: ID 24-001

File ID: ID 24-001      Type: Public Hearing - No Action      Status: Agenda Ready

Version: 1      Agenda Section:      In Control: City Council

File Created: 12/19/2023

Subject: CDBG Funding Priorities      Final Action: 01/09/2024

Title: CDBG Funding Priorities

### Internal Notes:

Agenda Date: 01/09/2024

Agenda Number: 6.a.

### Sponsors:

Enactment Date:

Attachments: Memorandum, Application, Tentative Schedule,  
Public Hearing Notice, PowerPoint Presentation

Enactment Number:

### Contact:

Hearing Date:

Drafter: kristin.mccombe@harrisonburgva.gov

Effective Date:

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
------------	--------------	-------	---------	----------	-----------	--------------	---------

1 City Council      01/09/2024      received and filed

Action Text: This Public Hearing - No Action was received and filed.

Notes: Kristin McCombe, Community Development Block Grant (CDBG) program manager, presented the first of two public hearings for citizen comments on the CDBG funding priorities for 2024-2025. She reviewed the CDBG program, what can be used for and by whom, historical funding to the city, the 2022 Strategic Plan, and the six goals, the tentative grant schedule and how citizens can comment.

At 7:24 p.m., Mayor Reed closed the regular session and called the first public hearing to order. A notice appeared in the Daily News-Record on Monday, December 22, 2023.

Panayotis "Poti" Giannakouros, stated ten years ago the Northeast Neighborhood came forward with a CDBG proposal that would have fallen today under the Federal Climate Pollution Reduction Grant which centers environmental justice and community lead community development and in the American Climate Corps which looks to provide sustained funding looking

## January Minutes and Public Comment (1)

a lot like a job guarantee, all of which was envisioned in that CDBG application that was not funded a decade ago. He stated that should set an example of how we should think about the CDBG grant and federal funding in general. Had we done it a decade ago we would now be the model for the country that was envisioned by many residents of the city. He stated ten years ago the Shenandoah Valley Black Heritage Project was founded; we have lost many elders who were part of these visions.

At 7:27 p.m., Mayor Reed closed the public hearing and the regular session reconvened.

No action required

---

Text of Legislative File ID 24-001

## January Minutes and Public Comment (2)

Annual Action Plan  
2024

12



# City of Harrisonburg

City Hall  
409 South Main Street  
Harrisonburg, VA 22801

## Master

File Number: ID 24-110

<b>File ID:</b> ID 24-110	<b>Type:</b> Public Hearing - No Action	<b>Status:</b> Agenda Ready
<b>Version:</b> 1	<b>Agenda Section:</b>	<b>In Control:</b> City Council
<b>Subject:</b> Public Hearing to Consider 2024 CDBG Annual Action Plan		<b>File Created:</b> 03/25/2024
		<b>Final Action:</b> 04/09/2024
<b>Title:</b> 2024 CDBG Annual Action Plan		

### Internal Notes:

**Agenda Date:** 04/09/2024

**Agenda Number:** 6. a.

**Sponsors:**

**Enactment Date:**

**Attachments:** Memorandum, Tentative Schedule, Funding Recommendations, Public Hearing Notice, PowerPoint Presentation

**Enactment Number:**

**Contact:**

**Hearing Date:**

**Drafter:**

**Effective Date:**

### History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	City Council	04/09/2024	received and filed				
	<b>Action Text:</b>	No action required					
	<b>Notes:</b>	<p>Kristin McCombe, CDBG Program Manager, presented the 2024 CDBG Action Plan. She reviewed what the CDBG Program's history and what it is, the estimated allocation, rollover funding, the Housing and Property Improvement allocations, the Community and Public Facilities allocations, the Planning and Administration allocation, the Public Services allocations, and the schedule for the public comment.</p> <p>At 7:17 p.m., Mayor Reed closed the regular session and called the first public hearing to order. A notice appeared in the Daily News-Record on Monday, March 26, 2024.</p> <p><u>Joyce Nussbaum</u>, director of Senior Services, Valley Program for Aging Services (VPAS), thanked Council for their continued support including the support for Meals on Wheels. She explained how Meals on Wheels benefits many in the community, providing over 20,000 meals to 147 individuals in</p>					

## April Minutes and Public Comment (1)

## Annual Action Plan 2024

2023.

Panayotis "Poti" Giannakouros, spoke on CDBG Funding and the Community Development department.

At 7:24 p.m., Mayor Reed closed the public hearing and the regular session reconvened.

---

Text of Legislative File ID 24-110

## April Minutes and Public Comment (2)

Annual Action Plan  
2024

14

**6. Summary of comments or views not accepted and the reasons for not accepting them**

The City did not receive any comments on the plan that were not accepted.

**7. Summary**

The city of Harrisonburg looks forward to benefiting LMI individuals in the city during the 2024 grant period.

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	HARRISONBURG	City Manager's Office

**Table 1 – Responsible Agencies**

**Narrative (optional)**

The lead agency for the Consolidated Plan is the City of Harrisonburg City Manager's Office which administers the CDBG program. Several city departments are active stakeholders in community development projects and improvements, including Community Development, Economic Development, Public Transportation, Parks and Recreation, Public Utilities, and Public Works. In addition, Harrisonburg Redevelopment and Housing Authority (HRHA) will play a large role in providing and managing housing programs covered by this plan.

**Consolidated Plan Public Contact Information**

Kristin McCombe, CDBG Program Manager

City Manager's Office

409 South Main St Harrisonburg, VA 22801



## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

The public participation process for the Analysis of Impediments and Five-Year Consolidated Plan were designed as one single, extended outreach process. The process involved many public meetings and stakeholder interviews. The City developed a coordinated outreach effort to maximize input from a large cross-section of stakeholders and to continue linking the AI with the Consolidated Plan. Individuals who participated during the AI planning process were afforded the opportunity to reflect and provide feedback on the final goals, milestones, and metrics included in the Consolidated Plan. Outreach initiatives included public meetings, published meeting notices, one-on-one and group interviews, group workshops, and two web-based surveys in both English and Spanish.

Many housing, social service agencies, and other organizations serving the Harrisonburg region were consulted during the development of this Consolidated Plan. They provided information and context that was invaluable to the planning process. Just like for all other CDBG-related activities, the City also strongly encouraged all known stakeholders to participate. A sample of the agencies and individuals from whom the City regularly solicits feedback is in the Citizen Participation Appendix of the 2022-2026 Consolidated Plan.

### **Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

The City encouraged a high level of public communication and agency consultation when developing this plan to demonstrate its commitment to identifying priority needs and engaging the participation of citizens, public agencies, and nonprofit organizations in a positive and collaborative manner. A list of stakeholders and affordable housing providers was developed during the 2022-2026 Consolidated Plan process and included public agencies and private nonprofit organizations whose missions included the provision of affordable housing and human services to LMI households and persons. These stakeholders were invited to participate in group interviews held to develop the Consolidated Plan.

The City plans to continue to communicate extensively with all interested parties, enhancing general coordination of the service delivery system throughout the year and for each Annual Plan.

### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The City participates in the Western Virginia Continuum of Care (CoC). Members of the CoC were consulted during the development of the AI and the Con Plan to understand how to best address the

needs of homeless persons and persons at risk of homelessness. Through its cooperation with the CoC, the City will seek to identify ways to enhance coordination among the assisted housing providers and governmental health, mental health, and service agencies.

The City is continuing its coordination of human service funding with other social service agencies and charitable organizations to better target the limited amount of human service dollars available in the community. The City is also continuing to coordinate its housing efforts with HRHA, which is a key member of the CoC.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

Harrisonburg and HRHA staff continue to work with the CoC board to undertake the establishment of performance measurements for homeless programs and close coordination with the City Consolidated Plans. Members of the CoC provided valuable input during public outreach, plan drafting, and project selection process of the Con Plan. The CoC administers the local HMIS.

The City's Citizen Participation Plan allows for citizens, community agencies, and the local CoC the opportunity to provide input on the use of all funding. Notifications of the public hearings are published in Harrisonburg's newspaper of largest distribution, the Daily News-Record. Information is made available to current and previous subrecipients and is displayed on the City's website.

The City does not receive ESG funds.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Blue Ridge CASA
	<b>Agency/Group/Organization Type</b>	Services-Children
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This organization was consulted through a training meeting and brought community needs to the attention of city staff.
2	<b>Agency/Group/Organization</b>	HRHA
	<b>Agency/Group/Organization Type</b>	Housing PHA Services - Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Public Housing Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This organization was consulted through a training meeting and brought community needs to the attention of city staff.
3	<b>Agency/Group/Organization</b>	SALVATION ARMY
	<b>Agency/Group/Organization Type</b>	Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This agency was consulted through numerous meetings and conversations through the fall and winter of 2022-2023.

4	<b>Agency/Group/Organization</b>	JMU IIHHS Suitcase Clinic
	<b>Agency/Group/Organization Type</b>	Services-homeless Services-Health
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This organization was consulted through a training meeting and brought community needs to the attention of city staff.
5	<b>Agency/Group/Organization</b>	VPAS
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This organization was consulted through a training meeting and brought community needs to the attention of city staff.
6	<b>Agency/Group/Organization</b>	Open Doors
	<b>Agency/Group/Organization Type</b>	Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This organization was consulted through a training meeting and brought community needs to the attention of city staff.
7	<b>Agency/Group/Organization</b>	THE ARC
	<b>Agency/Group/Organization Type</b>	Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This organization was consulted through a training meeting and brought community needs to the attention of city staff.
8	<b>Agency/Group/Organization</b>	Our Community Place
	<b>Agency/Group/Organization Type</b>	Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This organization was consulted through meetings and brought community needs to the attention of city staff.
9	<b>Agency/Group/Organization</b>	Community Services Board
	<b>Agency/Group/Organization Type</b>	Services-Children
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This organization was consulted through meetings and brought community needs to the attention of city staff.
10	<b>Agency/Group/Organization</b>	Northeast Neighborhood Association
	<b>Agency/Group/Organization Type</b>	Civic Leaders Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Neighborhood Association
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This organization was consulted through meetings and brought community needs to the attention of city staff.

11	<b>Agency/Group/Organization</b>	NEWBRIDGES
	<b>Agency/Group/Organization Type</b>	Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	
12	<b>Agency/Group/Organization</b>	WAY TO GO
	<b>Agency/Group/Organization Type</b>	Services-Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This organization was consulted through meetings and brought community needs to the attention of city staff.
13	<b>Agency/Group/Organization</b>	City of Harrisonburg - Parks & Recreation Department
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This organization was consulted through a meetings and brought community needs to the attention staff.
14	<b>Agency/Group/Organization</b>	City of Harrisonburg - Planning & Community Development
	<b>Agency/Group/Organization Type</b>	Other government - Local

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This organization was consulted through a meetings and brought community needs to the attention staff.
15	<b>Agency/Group/Organization</b>	City of Harrisonburg - Public Transportation Department
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This organization was consulted through a meetings and brought community needs to the attention staff.

**Identify any Agency Types not consulted and provide rationale for not consulting**

All entities were considered for consultation.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	HRHA	The efforts to reach homeless individuals in Harrisonburg correlate with this plan.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

The City will continue to interact with public entities at all levels to ensure coordination and cooperation in the implementation of the Con Plan and thereby maximize the benefits of the City’s housing and community development activities for the residents being served.



**AP-12 Participation – 91.105, 91.200(c)**

**1. Summary of citizen participation process/Efforts made to broaden citizen participation  
Summarize citizen participation process and how it impacted goal-setting**

Public hearings were held on January 9, 2024, and April 9, 2024 to solicit input from the public. Both hearings were advertised in the Daily News-Record and on the City’s website.

On January 11, 2024, CDBG staff held a training session for prospective CDBG applicants. During that meeting, participants were given an opportunity to learn more about the CDBG program, and CDBG staff heard community input regarding the needs of organizations in attendance. Many meetings and phone calls followed this training. Staff was able to gain insight into the work these organizations are doing, and the needs they see in the city.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Non-targeted/broad community	The meeting was broadly attended by City officials and residents.	Panayotis Giannakouros spoke at the public hearing. His comments are detailed in the attached City Council Meeting Extract.	Not applicable	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Hearing	Non-targeted/broad community	The meeting was broadly attended by City officials and residents.	Citizen Panayotis Giannakouros and VPAS Director of Senior Services, Joyce Nussbaum spoke at the public hearing. Comments are detailed in the attached City Council Meeting Extract. All comments were accepted and no other comments were received.	Not applicable	

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

Harrisonburg receives only CDBG funds for housing construction, rehabilitation initiatives, public services, economic development, and other eligible activities. These funding sources are expected to be available over the next five years.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	491,620	0	136,286	627,906	983,240	The amount expected is two times the estimated amount for this year.

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how**

**matching requirements will be satisfied**

The non-profit organizations funded through the CDBG program have additional financial capacity through foundations, fundraising campaigns, and other grants. The City's allocation of federal funds provides these organizations with the opportunity to expand their services to benefit more low- and moderate-income persons.

Over the next three years, Harrisonburg will attempt to leverage its CDBG allocations with federal and other public resources, as well as private sector funding sources, to address the City's housing and community development needs. The City will continue to partner with other public agencies and non-profit organizations, when feasible, to leverage resources and maximize outcomes in providing the housing and supportive services needs of the community.

A very important local public resource is the City of Harrisonburg's General Fund. Each year, the City provides general funds to support organizations that provide housing and/or supportive services to area residents, including LMI households.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

### **Discussion**

These funding sources are expected to be available over the next two years.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Improve Access To & Quality of Affordable Housing	2022	2026	Affordable Housing Public Housing	Citywide	Increase Access to Affordable Housing	CDBG: \$139,700	Homeowner Housing Rehabilitated: 12 Household Housing Unit
2	Improve Public Infrastructure	2022	2026	Non-Housing Community Development	Citywide	Improve Public Infrastructure	CDBG: \$71,400	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1410 Persons Assisted
3	Provide Public Services	2022	2026	Homeless Non-Homeless Special Needs	Citywide	Provide Public Services	CDBG: \$73,743	Public service activities other than Low/Moderate Income Housing Benefit: 373 Persons Assisted
5	Planning and Administration	2022	2026		Citywide	Planning and Administration	CDBG: \$98,324	Other: 1 Other
6	Improve Public Facilities	2022	2026	Non-Housing Community Development	Citywide	Improve Public Facilities	CDBG: \$244,739	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 51810 Persons Assisted

**Table 6 – Goals Summary**

## Goal Descriptions

1	<b>Goal Name</b>	Improve Access To & Quality of Affordable Housing
	<b>Goal Description</b>	Includes the rehabilitation and preservation of quality affordable housing as well as increasing access to homeownership through City initiatives and partnerships with HRHA.
2	<b>Goal Name</b>	Improve Public Infrastructure
	<b>Goal Description</b>	Improve and maintain infrastructure servicing households in low-income areas.
3	<b>Goal Name</b>	Provide Public Services
	<b>Goal Description</b>	Expand and continue non-housing community development supportive services.
5	<b>Goal Name</b>	Planning and Administration
	<b>Goal Description</b>	Planning and Administration
6	<b>Goal Name</b>	Improve Public Facilities
	<b>Goal Description</b>	The City will continue and expand public facility improvements in low-income areas.

# Projects

## AP-35 Projects – 91.220(d)

### Introduction

The following project information for FY 2024 provides a comprehensive overview of CDBG activities.

### Projects

#	Project Name
1	Habitat for Humanity Critical Home Repair
2	IIHHS Suitcase Clinic
3	Harrisonburg Rockingham Child Daycare Center
4	Administration
5	VPAS Meals on Wheels
6	Homeless Services Center Laundry and Kitchen
7	Hillandale Park ADA Sidewalk
8	Ralph Sampson Park Walking Trail
9	South Liberty Sanitary Sewer Line

Table 7 - Project Information

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**



**AP-38 Project Summary**  
**Project Summary Information**

1	<b>Project Name</b>	Habitat for Humanity Critical Home Repair
	<b>Target Area</b>	
	<b>Goals Supported</b>	Improve Access To & Quality of Affordable Housing
	<b>Needs Addressed</b>	Increase Access to Affordable Housing
	<b>Funding</b>	CDBG: \$139,700
	<b>Description</b>	Critical Home Repairs for LMI residents
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	12 LMI families
	<b>Location Description</b>	City-Wide
	<b>Planned Activities</b>	Critical home repairs for LMI households
2	<b>Project Name</b>	IIHHS Suitcase Clinic
	<b>Target Area</b>	
	<b>Goals Supported</b>	Provide Public Services
	<b>Needs Addressed</b>	Provide Public Services
	<b>Funding</b>	CDBG: \$20,189
	<b>Description</b>	Funding for individuals experiencing homelessness to pay for medical costs, treatment, dental, mental, over the counter and prescription.
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	300 individuals experiencing homelessness
	<b>Location Description</b>	City-wide
	<b>Planned Activities</b>	Funding for individuals experiencing homelessness to pay for medical costs, treatment, dental, mental, over the counter and prescription.
3	<b>Project Name</b>	Harrisonburg Rockingham Child Daycare Center
	<b>Target Area</b>	
	<b>Goals Supported</b>	Provide Public Services

	<b>Needs Addressed</b>	Provide Public Services
	<b>Funding</b>	CDBG: \$9,950
	<b>Description</b>	Childcare furniture for new facility area
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	21 LMI Households
	<b>Location Description</b>	City-Wide
	<b>Planned Activities</b>	Childcare furniture for new facility area
<b>4</b>	<b>Project Name</b>	Administration
	<b>Target Area</b>	
	<b>Goals Supported</b>	Planning and Administration
	<b>Needs Addressed</b>	Planning and Administration
	<b>Funding</b>	CDBG: \$98,324
	<b>Description</b>	General CDBG administration and planning activities
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	n/a
	<b>Location Description</b>	n/a
	<b>Planned Activities</b>	General CDBG administration and planning activities
<b>5</b>	<b>Project Name</b>	VPAS Meals on Wheels
	<b>Target Area</b>	
	<b>Goals Supported</b>	Provide Public Services
	<b>Needs Addressed</b>	Provide Public Services
	<b>Funding</b>	CDBG: \$20,000
	<b>Description</b>	meal preparation and purchase costs, to deliver meals to elderly individuals.
	<b>Target Date</b>	6/30/2025

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	40 Elderly Households
	<b>Location Description</b>	City-wide
	<b>Planned Activities</b>	meal preparation and purchase costs, to deliver meals to elderly individuals.
6	<b>Project Name</b>	Homeless Services Center Laundry and Kitchen
	<b>Target Area</b>	
	<b>Goals Supported</b>	Provide Public Services
	<b>Needs Addressed</b>	Provide Public Services
	<b>Funding</b>	CDBG: \$23,604
	<b>Description</b>	Funding to pay for laundering and kitchen equipment and costs
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	86 Individulas experiencing homelessness
	<b>Location Description</b>	North Main St., Harrisonburg
	<b>Planned Activities</b>	Funding to pay for laundering and kitchen equipment and costs
7	<b>Project Name</b>	Hillendale Park ADA Sidewalk
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Improve Public Infrastructure
	<b>Needs Addressed</b>	Improve Public Infrastructure
	<b>Funding</b>	CDBG: \$80,000
	<b>Description</b>	Accessible sidewalk to playground
	<b>Target Date</b>	6/29/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Accessible sidewalk to playground
	<b>Location Description</b>	Hillendale Park, Harriosnburg
	<b>Planned Activities</b>	Accessible sidewalk to playground

8	<b>Project Name</b>	Ralph Sampson Park Walking Trail
	<b>Target Area</b>	
	<b>Goals Supported</b>	Improve Public Infrastructure
	<b>Needs Addressed</b>	Improve Public Infrastructure
	<b>Funding</b>	CDBG: \$164,740
	<b>Description</b>	asphalt paved trail through park
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	990 families in census tract 101.3 will benefit from this project, 69% of who are LMI.
	<b>Location Description</b>	Ralph Sampson Park, Harrisonburg
	<b>Planned Activities</b>	asphalt paved trail through park
9	<b>Project Name</b>	South Liberty Sanitary Sewer Line
	<b>Target Area</b>	
	<b>Goals Supported</b>	Improve Public Infrastructure
	<b>Needs Addressed</b>	Improve Public Infrastructure
	<b>Funding</b>	CDBG: \$71,400
	<b>Description</b>	replacement of aged sewer line
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	715 individuals in census tract 302.4, which is 97.2% LMI, will benefit by no longer having substandard sewer lines in the neighborhood, alleviating health concerns and environmental damage to the Blacks Run waterway.
	<b>Location Description</b>	217 S. Liberty St. area
	<b>Planned Activities</b>	Replacement of aged sewer line

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The City of Harrisonburg is using 56% of its FY 2024 CDBG funds for activities and programs that will provide a benefit to the entire City, which includes all areas of concentration of low/moderate income residents and minority populations.

2% of the funds are going to Harrisonburg Rockingham Child Daycare Center, which is in census tract 204.4, which is 66% LMI.

4% of the funds are going to the Homeless Services Center, which is in census tract 402.3, which is 58% LMI.

27% of the funds are going to the Ralph Sampson Park Walking Trail, which is in census tract 101.3, which is 69% LMI.

11% of the funds are going to the South Liberty Street Sanitary Sewer Line, which is in census tract 302.4, which is 97% LMI.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
Citywide	56

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

Harrisonburg does not allocate funds by target areas. Rather, the City allocates funds based upon the priorities that have been identified by citizens participating in the public input process and through the regular planning contacts made with elected officials and staff. The City will use CDBG funds throughout the jurisdiction to serve low and moderate-income persons.

### **Discussion**

# Affordable Housing

## AP-55 Affordable Housing – 91.220(g)

### Introduction

The City will use its federal funds to provide affordable housing by funding the emergency home repair for LMI individuals in the city through the Habitat for Humanity project. This important piece in the affordable housing picture in Harrisburg will allow affordability for residents with acute needs to affordably stay in their homes and avoid mortgage default or unsafe and unhealthy living conditions.

The special needs population will be served through grants to local service providers. The homeless population will be served through assistance grants to local service providers. The following estimates have been based on the information in SP-45.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	12
Special-Needs	0
Total	12

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	12
Acquisition of Existing Units	0
Total	12

**Table 10 - One Year Goals for Affordable Housing by Support Type**

### Discussion

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

Harrisonburg Redevelopment and Housing Authority's (HRHA) mission is "to promote adequate and affordable housing economic opportunity and a suitable living environment free from discrimination; and to foster redevelopment of blighted areas to ensure the economic, social and housing vitality of our community."

### **Actions planned during the next year to address the needs to public housing**

As of 2009, HRHA converted all of its public housing units into project-based Section 8 units. HRHA currently owns and manages a total of 280 residential units including Harrison Heights; Lineweaver Apartments & Annex, two affordable apartment building for elderly and disabled individuals; Commerce Village; a new apartment complex for homeless individuals; and Franklin Heights, a property featuring 129 units including apartments, townhouses, and single-family homes, ranging in size from one to five bedrooms.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

All HRHA tenants who are not elderly or disabled participate in a 5-year family self-sufficiency program designed to transition them out of HRHA managed units and into private sector housing. Those residents that do not graduate receive a Housing Choice Voucher (HCV). Through either outcome, HRHA residents are encouraged to more fully integrate into the community.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

HRHA is not designated as troubled.

### **Discussion**



## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

As a participant in the Western Virginia Continuum of Care (CoC), the City is a partner in addressing homelessness and the priority needs of homeless individuals and families, including homeless subpopulations.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Centralized Housing Intake (CHI) for the City of Harrisonburg, City of Winchester, and counties of Rockingham, Clarke, Frederick, Shenandoah, Warren, and Page offers a central point of entry for households experiencing homelessness or at-risk of homelessness. During an initial phone call, a housing counselor asks questions that will help determine eligibility for services with local agencies.

Each January, the CoC conducts a Point-in-Time (PIT) count of the City's sheltered and unsheltered homeless to ascertain the number and characteristics of the homeless population and to assess their needs. Harrisonburg's continued participation in the PIT study will give the City the ability to collect information to be used in setting priorities, written standards, and performance measures for the area.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

During FY 2024, the City's federal funds support the following shelter and transitional housing programs:

- JMU IHHS - Suitcase Clinic
- Harrisonburg Homeless Services Center

#### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The City will maintain coordination and collaboration with local non-profit agencies serving the homeless population. The City will continue will use its entitlement grant funds to assist non-profit organizations that serve homeless individuals and families in Harrisonburg and to support the CoC and

assist in coordinating homeless resources throughout the City.

During FY 2024, the City's federal funds support the following affordable housing programs:

- Habitat for Humanity Critical Home Repair

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

The City recognizes a need for neighborhood-based homelessness prevention programs, such as crisis response and stabilization, street outreach, housing search and placement specialists, and increased employment opportunities that provide temporary rental assistance and other services.

During FY 2024, the City's federal funds support the following supportive service programs:

- VPAS - Meals on Wheels
- JMU IIHHS - Suitcase Clinic
- Harrisonburg Homeless Services Center
- Habitat for Humanity

## **Discussion**

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

The City of Harrisonburg understands equal and unimpeded access to residential housing is a fundamental civil right that enables members of protected classes, as defined in the federal Fair Housing Act, to pursue personal, educational, employment, or other goals. The City is committed to furthering the federal Fair Housing Act, state and local Fair Housing Ordinance.

The City has identified several barriers relating to affordable housing in the City and formulated some remedies to remove those barriers. According to the most recent Analysis of Impediments to Fair Housing Choice (AI), several impediments to fair housing choice were identified.

- A lack of affordable, accessible housing within high opportunity areas remains a barrier that disproportionately affects members of the protected classes.
- Members of the protected classes are more likely to have lower incomes, higher unemployment rates and higher poverty rates. Limited housing choice restricts access to community assets for members of the protected classes.
- Fair housing education and outreach efforts are not adequately meeting need.
- Members of the protected classes are underrepresented among homeowners.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The following goals identified in the AI are intended to reduce the barriers to affordable housing:

- Maintain the creation and preservation of affordable housing development in higher opportunity areas as a City-wide priority.
- Remove barriers to accessing community assets for members of the protected classes.
- Increase the level of fair housing knowledge and understanding among housing developers, real estate professionals, elected officials, and the public.
- Strengthen fair housing education, investigation, enforcement, and operations.
- Increase homeownership among low-income households and members of the protected classes.

### **Discussion:**

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

The following information illustrates other actions that Harrisonburg will take to address its priority needs.

### **Actions planned to address obstacles to meeting underserved needs**

The primary impediment to the City's ability to meet underserved needs is the limited amount of funding to address identified priorities. The City will continue to seek public and private resources to leverage its entitlement funds in assisting with implementation of policies and programs.

### **Actions planned to foster and maintain affordable housing**

The City will continue to support its goals of maintaining and expanding affordable housing. In FY 2024, the City will allocate \$139,700 of CDBG funds for Habitat for Humanity's Critical Home Repair project.

### **Actions planned to reduce lead-based paint hazards**

The City will work with other parties to achieve cost effective methods for controlling these hazards through the following:

- As part of its code enforcement efforts, Harrisonburg's building code department will continue to educate City residents about lead paint hazards.
- Properties will be made lead safe during renovation of older residential units.
- Harrisonburg will continue to demolish pre-1978 nuisance housing, which often contains lead-based paint.
- The City will continue to monitor Virginia Department of Health reports regarding Harrisonburg children with elevated blood lead levels.
- The City may apply for a grant to combat lead-based paint hazards via public education, building code department staff training, and residential rehabilitation that controls or eliminates lead-based paint hazards.

### **Actions planned to reduce the number of poverty-level families**

The City will collaborate with human service, social service, and economic development agencies and organizations to facilitate their efforts and maximize their resources to provide quality services to low-

income residents to help them improve their incomes.

### **Actions planned to develop institutional structure**

Although the City feels that the existing institutional structure is sufficient for carrying out activities to address identified community development needs, the City Manager's Office plans to continue to strengthen its working relationships with local social service agencies. Public and non-profit agencies that are critical to the institutional structure must work cooperatively, and agency staff have the ability and expertise to deliver services efficiently and effectively, often with years of expertise in their respective fields.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City plans to improve coordination among its partners to promote a broadly shared understanding of community needs, collaborative, and complementary approaches to addressing needs, and responsiveness to changes in conditions.

The City will collaborate with numerous governmental entities to carry out the goals and objectives of Harrisonburg housing, homeless services, and community development activities. Implementation partners will include the Commonwealth of Virginia; regional bodies such as the Central Shenandoah Planning District Commission; the Harrisonburg Rockingham Metropolitan Planning Organization; Rockingham County; the Western Virginia Continuum of Care (CoC); Harrisonburg Redevelopment and Housing Authority; and various City departments. Cooperation and coordination among these entities will be achieved through both fixed meeting schedules and as-needed consultation and communication.

The City anticipates continuing its coordination of human service funding with other social service agencies and charitable organizations to better target the limited amount of human service dollars available in the community. The City will also continue to coordinate its housing efforts with the Harrisonburg Redevelopment and Housing Authority (HRHA).

### **Discussion:**

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction:

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Years 1-3 are included in this Action Plan.

## Attachments




Grantee SF-424's and Certification(s)

OMB Number: 4843-3004  
Expiration Date: 11/30/2025

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision
		* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: [Redacted]		4. Applicant Identifier: <input type="text"/>
5a. Federal Entity Identifier: 54-6001343		5b. Federal Award Identifier: 54-6001343
State Use Only:		
6. Date Received by State: <input type="text"/>		7. State Application Identifier: <input type="text"/>
<b>B. APPLICANT INFORMATION:</b>		
* a. Legal Name: City of Harrisonburg, VA		
* b. Employer/ Taxpayer Identification Number (EIN/TIN): 54-6001343		* c. UIC DWCRA00XCRGSG
d. Address:		
* Street1:	409 S. Main St.	
* Street2:	<input type="text"/>	
* City:	Harrisonburg	
* County/Parish:	<input type="text"/>	
* State:	VA: Virginia	
* Province:	<input type="text"/>	
* Country:	USA: UNITED STATES	
* Zip / Postal Code:	22801-3604	
e. Organizational Unit:		
Department Name: City Manager's Office		Division Name: CDBG
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix:	Mr.	* First Name: Kevin
Middle Name:	<input type="text"/>	
* Last Name:	Nucuber	
Suffix:	<input type="text"/>	
Title:	CDBG Program Manager	
Organizational Address:		
City of Harrisonburg, VA		
* Telephone Number:	540-432-8526	Fax Number: <input type="text"/>
* Email:	Kevin.Nucuber@harrisonburgva.gov	

Application for Federal Assistance SF-424	
<b>* 8. Type of Applicant 1: Select Applicant Type:</b> <input type="text" value="C: City or Township Government"/>	
<b>Type of Applicant 2: Select Applicant Type:</b> <input type="text"/>	
<b>Type of Applicant 3: Select Applicant Type:</b> <input type="text"/>	
<b>* Other (specify):</b> <input type="text"/>	
<b>* 10. Name of Federal Agency:</b> <input type="text" value="Housing and Urban Development (HUD)"/>	
<b>11. Catalog of Federal Domestic Assistance Number:</b> <input type="text" value="14-213"/>	
<b>CFDA Title:</b> <input type="text" value="Community Development Block Grant"/>	
<b>* 12. Funding Opportunity Number:</b> <input type="text" value="B-24-HC-51-0029"/>	
<b>* Title:</b> <input type="text" value="Community Development Block Grants for Community Enterprises"/>	
<b>13. Competition Identification Number:</b> <input type="text"/>	
<b>Title:</b> <input type="text"/>	
<b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b> <input type="text"/> <div style="display: flex; justify-content: space-around; margin-top: 5px;"> <span>Add Attachment</span> <span>Delete Attachment</span> <span>View Attachment</span> </div>	
<b>* 15. Descriptive Title of Applicant's Project:</b> <input type="text" value="FY2024 CDBG Subtitlework funds: These funds are provided to various city departments, local nonprofit, the local housing authority, and/or other local organizations and recipients."/>	
Attach supporting documents as specified in agency instructions <div style="display: flex; justify-content: space-around; margin-top: 5px;"> <span>Add Attachments</span> <span>Delete Attachments</span> <span>View Attachments</span> </div>	

Application for Federal Assistance SF-424	
<b>16. Congressional Districts Of:</b>	
* a. Applicant: <input type="text" value="513"/>	* b. Program/Project: <input type="text" value="6th"/>
Attach an exhibit and list of Program/Project Congressional Districts if needed.	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
<b>17. Proposed Project:</b>	
* a. Start Date: <input type="text" value="07/01/2024"/>	* c. End Date: <input type="text" value="06/30/2025"/>
<b>18. Estimated Funding (\$):</b>	
* a. Federal	<input type="text" value="491,620.00"/>
* b. Applicant	<input type="text" value=""/>
* c. State	<input type="text" value=""/>
* d. Local	<input type="text" value=""/>
* e. Other	<input type="text" value=""/>
* f. Program income	<input type="text" value=""/>
* g. TOTAL	<input type="text" value="491,620.00"/>
<b>* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?</b>	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on: <input type="text"/>	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
<b>* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)</b>	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
<b>21. "By signing this application, I certify (1) to the statements contained in the list of certifications" and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances" and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1004)</b>	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
<b>Authorized Representative:</b>	
Prefix: <input type="text" value="Mr."/>	* First Name: <input type="text" value="Alexander"/>
Middle Name: <input type="text"/>	
* Last Name: <input type="text" value="Banks"/>	
Suffix: <input type="text" value="VI"/>	
* Title: <input type="text" value="City Manager"/>	
* Telephone Number: <input type="text" value="540/432-7701"/>	Fax Number: <input type="text"/>
* Email: <input type="text" value="alex.banks@the-riemburgva.gov"/>	
* Signature of Authorized Representative: 	* Date Signed: <input type="text" value="3/15/2024"/>

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 02/28/2026

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

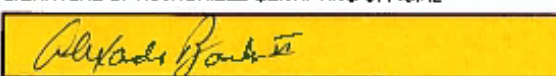
1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 18 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900 Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255) as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-615), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 cc 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made, and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

Previous Edition Usable

Authorized for Local Reproduction

Standard Form 424D (Rev. 7-87)  
Prescribed by OMB Circular A-102

- 11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
- 12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1503 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
- 13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
- 14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
- 15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
- 16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
- 17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11596 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.)
- 18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1986 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
- 19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
- 20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Harrisonburg, VA	5/15/2024

SI-424B (Rev. 7-97) Back

**CERTIFICATIONS**

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** –The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** –To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** –The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

  
Signature of Authorized Official

5/13/2024  
Date

City Manager  
Title

### Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** – It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** – Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** – It has complied with the following criteria:

**1. Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

**2. Overall Benefit.** The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2024-2026 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

**3. Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

*[Handwritten Signature]*  
Signature of Authorized Official

*5/6/2024*  
Date

*City Manager*  
Title



**OPTIONAL Community Development Block Grant Certification**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

*Alyssa Paulino*  
Signature of Authorized Official

*2/15/2024*  
Date

*City Manager*  
Title

**APPENDIX TO CERTIFICATIONS**

**INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:**

**Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.