

**Harrisonburg City Electoral Board  
Minutes  
Monday - October 10th at 10:00 a.m. (2022)  
Tuesday - October 11th at 1:00 p.m. (2022)**

~~~~~

**Call to Order**

**Meeting was called to order by Electoral Board Chair, Wiens at 10:04 a.m.  
Meeting was held at City Hall in Council Chambers.**

**In Attendance**

**Electoral Board Members; Dave Wiens, Chair, Sandra Price-Stroble, V.Chair  
Jane Grant Burner, Secretary; Mark Finks, Director of Elections.**

**Visitor**

**School Board member Tom Domonoske**

**Price-Stroble made a motion to approve the agenda, motion was seconded by Grant  
Burner and all board members voted in favor of the agenda.**

**Motion was made by Price-Stroble to approve minutes with adjustments from previous  
meeting and Wiens seconded the motion and board members voted in favor of minutes.**

**Closed Session**

**Closed session started at 10:10 a.m.**

**Price-Stroble a motion that the Board enter into executive session at 9:12 a.m. and  
motion was seconded by Grant Burner and all members voted yes for the purpose of  
(i) reviewing and updating the HEB Security Policies and Guidelines relating to our  
election process and procedures, including discussion of any necessary actions to  
mitigate those risks, as provided by Section 2.2-3711.A.35.**

**Closed Session ended at 11:23 a.m.**

**Certify Closed Session actions with Roll Call Vote:**

**Wiens made motion and all members voted yes; Wiens, Price-Stroble and Grant  
Burner.**

**RESOLVED, that to the best knowledge of each member of this Board (i) only public  
business matters lawfully exempted from the open meeting requirements of Chapter  
37 (Virginia Freedom of Information Act) of Title 2.2 of the Code of Virginia and (ii)  
only such public business matters as were identified in the motion by which today's  
executive session was convened were heard, discussed or considered in the executive  
session.—.**

## **Director of Elections Report**

### **Refer to Report Attached ...**

- **Harrisonburg City Voters have received a redistricting change of some voter precincts.**
- **400 voters received a second notice with corrected voter precinct information.**
- **Due to a further error, then same 400 voters will now receive a third corrected notice of voting precinct that will be mailed out before the end of the day (10/10/22) .**

**Voters living on Park Road & College Avenue are included in this error mailing. Door hangers will also be distributed at these specific residences affected by the error mailings. There will also be some re-districting changes for voters in Precincts 201, 202, and 203.**

**Voters that possibly still arrive at an incorrect voting precinct, even after receiving correction information, will be allowed to vote provisionally and then adjudication will be administered by the Harrisonburg Electoral Board.**

- **To date (531) voters have early voted in City of Harrisonburg, and (160) voters have voted by mail.**
- **610 notices have also been updated by the Division of Motor Vehicles due to technical problems.**
- **Catherine (clerk in the registrar's office) has given her two week resignation notice.**
- **Political flyers have been handed out at City Hall during voting hours with improper disclosures. Per 'Stand by Your Ad' regulations, corrections will need to be made.**

### **New Business**

**Canvass Training , presented by The Virginia Department of Elections for Electoral Board Members, will be presented by Webinar on October 20<sup>th</sup> from 11:00 a.m. to 12:00 Noon.**

### **Unfinished Business**

**None**

### **Public Comment**

**Tom Domonoske (461 Lee Ave.)**

**Spoke to Republican Sample Ballots being passed out needing adjustment and correction.**

**Meeting adjourned at 12:15 p.m. and scheduled to reconvene on Tuesday-October 11<sup>th</sup> @ 1:00 p.m.**

**Meeting was Reconvened October 10<sup>th</sup> at 1:01 p.m.**  
**at City Hall Council Chambers by Chairman Wiens.**

**Visitors Present:**

**Bill Call, Pat Haden and Barbra Knupp**

**There was further discussion, carried over from Monday - October 10<sup>th</sup> meeting, concerning ( a certain amount) of incorrect voter mailers sent out by The Virginia Department of Elections.**

**Corrections mailed out to Harrisonburg City Voters.**

**Also, there was further extended discussion carried over from October 10<sup>th</sup> meeting concerning sample ballots distributed by the Republican Party at City Hall. Without correction, adjudications and fines could incur per Virginia Code (24.2-621).**

**Chairman Wiens brought forth a vote to inform the parties for clarification/correction of Sample Ballots being distributed.**

**Vote Vote: Wiens, yes – Price- Stroble, yes and Grant Burner, yes.**

**In response to citizen inquiry the Electoral Board concluded that due to election law 24.2-622 that the sample ballots being distributed by the Republican Party will need to be adjusted to include the word 'ballot' after sample in large text.**

**Price Stroble made the motion and motion was seconded by Wiens.**

**All voted in favor.**

***Next Scheduled 'Electoral Board Meeting'***

**October 24<sup>th</sup> @ 10:00 a.m. at City Hall in Council Chambers**

**Adjournment**

**The motion was made by Grant Burner to adjourn the Electoral Board meeting at 2:38 p.m. All voted in favor.**

**Respectively submitted,  
Jane Grant Burner, Secretary**



CITY OF HARRISONBURG  
**VOTER  
REGISTRAR**

HARRISONBURG CITY HALL  
409 SOUTH MAIN STREET, HARRISONBURG, VA 22801  
OFFICE (540) 432-7707 • FAX (540) 432-7784

To: Electoral Board  
Re: General Registrar Report  
Date: 10/10/22

- 1. Redistricting Notices:** After the notices were sent out from the state, we found that there were a few streets in Harrisonburg had received notices with the incorrect precinct on them. We have sent out new notices with buck-slips that informed the voter that they had received the wrong letter.  
Unfortunately, voters on Park Road and College Ave have received the wrong information on the second mailing and will now require a third mailing. We will need to do more than mailing a corrected notice to these voters.
- 2. Early Voting Update:** 531 people have voted early, 635 ballots have been mailed, and we have received 160 ballots by mail.
- 3. DMV Issue:** We received 610 applications from the DMV issue that sent out 100,000 applications statewide. We have processed the majority of the 610.
- 4. Staffing:** We are losing our new office clerk, and we are in the process of trying to get this position temporarily filled until after the election.
- 5. Write In Special Election** After inquires last week, I found that buck-slips being handed out by political volunteers advocating to write in Carolyn Franks name did not have the appropriate disclosure on them. I have asked the political volunteers not to hand these out until they have appropriate disclosure language. Based on inquires this office has received there could be a Stand By Your Ad violation reported to the State Board of Elections.

**Important Dates for November Election**

Tuesday October 18<sup>th</sup> 1:00pm L&A All Election Machines  
Thursday October 27<sup>th</sup> 6:00pm Officer Pollbook training  
Saturday October 29<sup>th</sup> 10:30am Officer training  
Saturday October 29<sup>th</sup> 2:00pm Chief training  
Tuesday November 1<sup>st</sup> CAP Preprocessing  
Saturday November 5<sup>th</sup> CAP Preprocessing  
Sunday November 6<sup>th</sup> Pollbook Setup 2pm  
Tuesday November 8<sup>th</sup> CAP Preprocessing / Election Day  
Wednesday November 9<sup>th</sup> 1:00pm Provisional Ballot Hearing / 1:40pm Canvass  
Thursday November 10<sup>th</sup> 9:00am Continuation of Canvass if Needed  
Monday November 14<sup>th</sup> CAP Post Election processing / Finish Canvass