

City of Harrisonburg Electoral Board Minutes
From Monday, May 13, 2024 at 9:00 am

1. Call to Order: 9:05 a.m.
2. Welcome and Introduction: Mr. Tyler Lincks, Account Manager for Printelect
3. Agenda: All voted in favor of approval
4. Minutes: All voted in favor to approve Electoral Board Minutes of April 23, 2024
5. Report from Director of Elections: Detailed Report Attached
 1. June Primary: The Registrar's Office has received all of the Election Day Ballots. A total of 451 absentee ballots have been mailed and, as of this morning, there have been a total of 66 early voters
 2. Mr. Tim Howley has qualified for School Board on the November ballot. The General Registrar is aware of two more candidates that are currently gathering signatures
 3. Demtech pollbook issue: Estimates from Printelect (ES&S) and Knowink have been submitted for new pollbook units. They both included 36 total poll pad units and a variety of other equipment and services. The Registrar will request that Knowink attend our next scheduled meeting on June 10, 2024 at 9:00 am to give the Board, General Registrar, and Assistant Registrar a short presentation about their poll pad package, which includes annual maintenance and license fees, software updates and support
 4. The Last Day of Early Voting: June 15, 2024 is the last scheduled day of Early Voting and also the Best Weekend Ever will be happening on the same day. The General Registrar has made contact with HDR and city officials to make sure that streets and entrances to city hall and the farmers' market will not be blocked off
 5. A check request for the Renewal Fee for the Chamber of Commerce has been processed and should be sent out this week
 6. Recommended date for next meeting: Monday, June 10, 2024 at 9:00 am
 - 6a. Important Dates: 05/27/24 – No Early Voting due to Holiday, Memorial Day, and offices are closed; 05/28/24 – Last day of voter registration for June Primary; 06/05/24 – Officer training at 5:30 pm;

06/06/24 - Pollbook training at 5:30 pm; 06/07/24 – Last day to request a ballot by mail for June Primary; 06/08/24 – Info Officer traing at 9:30 am; 06/08/24 Chief training at 2:00 pm; 06/10/24 - Logic and Accuracy Testing for ED at 1;00 pm; 06/11/24 – CAP Ballot Processing at 1:30 pm; 06/15/24 Final day of Early Voting for June primary/CAP Ballot Processing at 1:00 pm; 06/16/24 – Setup pollbooks and ballots; 06/17/24 – Electoral Board set up precincts; 06/18/24 – Election Day; 06/19/24 – Start of Canvass; 06/20/24 – 6/22/24 – Finish Canvass for June Primary; 6/24/24 – Take boxes to Clerk of Court; 09/20/24 – Start of Early Voting for November Election

7. .All members of the Electoral Board approved Mr. Jeffrey Pierson as an Officer of Elections for 2024
8. Mr. Tyler Lincks, Account Manager for Printelect, gave members of the Electoral Board, the General Registrar, and the Assistant Registrar a verbal presentation about the Electronic Pollbook

Motion made by Bill Call, Chair for Closed Session to discuss Election Security practices pursuant to Section 24.2-410.2 Of the Code of Virginia and personnel matters, pursuant to Section 2.2-3711A Of the Code of Virginia. Went into closed Session at 10:13 am

All voted in favor: Call – Yes, Grant-Burner - Yes, Sanders – Yes

Motion made by Bill Call, Chair to return to public session @10:27 am

Statement: To the best knowledge of each member of the Board (i) only public business matters lawfully exempted from the open meeting requirements of Chapter 37 (Virginia Freedom of Information Act) of Title 2.2 Of the Code of Virginia and (ii) only such business matters as were identified in the motion by which today’s executive session was convened were heard, discussed or considered in the closed session.

All voted in favor: Call – Yes, Grant-Burner - Yes, Sanders – Yes

9. New Business: No New Business

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10.Unfinished Business-No Unfinished Business

11.Public Comment: No Public Comment

12.Adjournment: All voted in favor of adjournment at 11:09 am

Next meeting date: Monday, June 10, 2024 at 9:00 am

Respectfully Submitted by Ramona N. Sanders, Secretary of City of
Harrisonburg Electoral Board, Tuesday, May 14, 2024