

City of Harrisonburg Electoral Board Minutes
Monday, August 12, 2024

1. Call To Order: The Meeting was Called To Order at 9:01 AM.
2. Welcome and Introduction: Ms. Pat Haden-Acting Chair of Harrisonburg Republican Committee
3. Approval of Agenda: All voted in favor of approval.
4. Approval of Minutes: All voted in favor to approve Minutes of July 29, 2024.
5. Report from Director of Elections:
 1. The Director of Elections is currently putting together our ballot order for the November election. 105% for most precincts and for JMU he plans to order 150%, in order to account for Same Day Registrations. September 6, 2024, ELECT will issue candidate certification for third party Presidential candidates, ballot proofing will happen on September 9, 2024 – September 13, 2024.
 2. General Registrar has received all equipment from Knowink. Training should happen at the end of this month, August 2024. Each precinct should receive 4 boxes with pad and clip. Chair of EB recommended that officers have at least two looks at new poll pads prior to start of early voting.
 3. PrintElect Cages: General Registrar has submitted the Purchase Order for the election cages. Should receive in late September or Early October, 2024.
 4. Roundtable Event will be hosted on August 26th. at 5:30 PM, and 15 officers have already signed up. This will be held in Rooms 11 and 12.
 5. VRAV Conference was attended by Mark and Lisa held in Roanoke. They gathered helpful hints and tips from colleagues around the state that will be utilized this fall.
 6. ELECT Training: The State has updated several documents. New law books should be coming within the week, and updating of the GREB is very close. Mark worked on a letter with other University localities to the DOE to get the SDR deadline pushed back to Monday, November 11 at 5:00 PM. Mark asked that one of the members of the BOE's take the law book and have it copied and spiraled.
 7. Registrations/Absentee: Seeing a slight increase in the daily accumulation of voter registrations, and absentee applications. Currently have 738 labels to be printed for mailed ballots.
 8. Mark also had each of us sign document for Security Policy and Guidelines. ADA compliance document review will be signed by Secretary at a later date. We were given a copy of the Executive Order, Number Thirty-Five (2024) Comprehensive Election Security Protecting Legal Voters and Accurate Counting, dated and signed by Governor Youngkin on August 7, 2024.

Event Dates: August 14th – Bar Association meeting (Speaking), August 19th. Rotary meeting (Speaking), August 24th. JMU Block Party (Registration), August 26th. Chief Roundtable Event (Training), August 28th. VMRC (Registration), September 6th. Citizen Academy (Speaking), September 9 – September 13, 2024 – At both High Schools in Harrisonburg for Registration, September 12th. Naturalization Ceremony (Registration), September 21st. JMU Campus Event (Speaking)

Important Dates: 9/13/24 – Recommended date for logic and accuracy testing on early voting machines, 9/16/24 Recommended date for early voting training, 9/20/24 Start of Early Voting for November Election, 10/15/24 Last day of voter registration (close of books), 10/25/24 Last day to request a ballot by mail, 11/05/24 Election Day

6. Approval of New Officers of Elections: The list of Officers of Elections was approved by all members. This list was given to us on July 29, 2024, was tabled, and all voted in favor to approve. A new list for approval was presented to us August 12, 2024 and will be voted on at our August 26, 2024 meeting.
7. New Business: No new business.
8. Unfinished Business: Secretary asked to remove a persons' name from email list about scheduled Electoral Board Notices. Permission was granted. This email kept bouncing and we think it belongs to the media.
9. Public Comment: Ms. Pat Haden, Acting Chair for Republican Committee said that she did not agree with Officers of Elections that were known to be affiliated with a party, and claiming their status as I on the forms for approval..
10. **Motion for Closed Session to discuss Personnel matters pursuant to Section 2.2-3711(A) of The Code of Virginia, as amended, to discuss personnel matters, and if needed to discuss Election Security practices pursuant to Section 24.2-410.2 of The Code of Virginia @ 9:54 AM.**

Returned to Public Session @ 10:22 AM where **Chairman Call read this Statement:**

Statement: To the best knowledge of each member of this Board (i) only public business matters lawfully exempted from the open meeting requirements of Chapter 37 (Virginia Freedom of Information Act) of Title 2.2 of the Code of Virginia and (ii) only such public business matters as were identified in the motion by which today's executive session was convened were heard, discussed or considered in the closed session.

Adjournment: The Meeting was adjourned at 10:25 AM.

The next scheduled meeting of the Electoral Board is Monday, August 26, 2024 @ 9:00 AM.

Respectfully submitted by Ramona N. Sanders, Secretary of City of Harrisonburg Electoral Board, Tuesday, August 13, 2024