

City of Harrisonburg Electoral Board

Minutes from June 12, 2023

9:00 AM

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Call to Order: 9:06 AM

Welcome:

Introductions: Pat Haden, Chair of Harrisonburg City Republican Party

Agenda Presented: All voted in favor

Minutes: Tabled to due to computer problem/issues of Board Secretary

Report from Director of Elections: Detailed Report Attached

New Business: None

Unfinished Business:

Public Comment Period: No Outside Calls

Private Session:

Code presented by Bill Call;

Motion of Closed Session to discuss Personnel matters pursuant to Section 2.2-3711(A) of the Code of Virginia, as amended, to discuss personnel matters, and if needed to discuss Election Security practices pursuant to Section 24.2-410.2 Of the Code of Virginia.

Bill Call made motion to close session;

Vote was taken to come out of Closed Session:

All members voted in favor

Open Session:

Purchase of Equipment Cages for City Precincts if the city is awarded a grant from VDEM.

Pricing from \$10,000 to \$50,000 (request can be made)

Suggested purchase made for cages to hold voting machines and other equipment for City Precincts

@\$1,875.00 per cage (8 precincts, plus 1 extra) (Total 9) ...\$18,750.00 total

Next Meeting: No Meeting Scheduled for July

Next Scheduled Meeting Monday – 9:00 a.m. August 14

Adjourn Meeting: 11:53 AM (All members voted in favor)





CITY OF HARRISONBURG  
**VOTER**  
**REGISTRAR**

HARRISONBURG CITY HALL  
409 SOUTH MAIN STREET, HARRISONBURG, VA 22801  
OFFICE (540) 432-7707 • FAX (540) 432-7784

To: Electoral Board  
Re: General Registrar Report  
Date: 06/12/2023

1. Equipment – ES&S: The logic and accuracy test for repaired machine is on June 29<sup>th</sup> at 2:00pm. From consultation with ELECT and the City Attorney we will not be inviting party or candidate observers, because we are not testing a specific election, but Electoral Board members will be present.
2. Local Candidates: Mr. Tom Domonoske submitted documents and signatures to run for the Harrisonburg City School Board Special Election, he qualified for the ballot on 6/8/23. Here is the list of candidates as of 6/8/23

Senator of Virginia District 2

Mark D. Obenshain (R)  
Kathy A. Beery (D)

House of Delegates District 34

Esther M. Nizer (D)  
Tony O. Wilt (R)

Commonwealth Attorney

Marsha L. Garst (R)

Sheriff

Bryan F. Hutcheson (R)

Clerk of Court

Chaz W. Haywood (R)

Harrisonburg City School Board – Special Election

Tom D. Domonoske

Soil & Water Conservation Directors – Shenandoah District (Two Seats)

No candidate filed as of 6/8/23  
No candidate filed as of 6/8/23

3. Staffing: We have hired a new Office Assistant by the name of Mary Radcliffe, her first day will be June 14<sup>th</sup>. This position will be working through early voting and during other annual list maintenance projects.
4. Permanent AB list: The office mailed around 150 letters to voters on the permanent AB list that had not returned a ballot in one of the last two General Elections. The mailer asked the voter if they wished to stay on the permanent AB list. So far, we have received 51 letters returned with 13 asking to be removed from the list.



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5. Office Training: The office staff attended a Cybersecurity training related to the LESS questioner put together by Bud Ritchie (City IT), staff will be attending a stop the bleed and active shooter training next month.

### **Important Dates**

6/20/23 – Deadline for Independent candidates to submit paperwork *Office Open until 7pm*

6/29/23 – L&A for repaired machine

6/30/23 – Deadline to appoint General Registrar

7/12/23 – ELECT Legislative Update Webinar (at City Hall)

7/31 – 8/2/23 – VRAV annual meeting in Roanoke (Office Closed)

9/23/23 – Start of Early Voting for General Election.

10/27/23 – Deadline to request absentee ballot by mail for General Election

10/31/23 – Ballot preprocessing with CAP team

11/4/23 – Ballot preprocessing with CAP team

11/07/23 – **Election Day**

11/08/23 – Provisional Ballot Hearing / Start of Canvas

11/10/23 – City Offices Closed

11/13/23 (noon) – Deadline to receive mailed ballots (postmarked by election day) / Ballot preprocessing with CAP team.