

**Harrisonburg City Electoral Board
Minutes
Monday – September 27, 2021
10:00 a.m.
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**Call to Order**

Meeting was called to order by Vice Chair, Price-Stroble at 10:00 a.m.  
Electoral Board Chair on vacation.

**In Attendance**

Electoral Board Members; Sandra Price-Stroble, V.Chair  
Jane Grant Burner, Secretary and Mark Finks, Director of Elections and Katrina  
Gerald, Assistant Director of Elections. Also, Pat Haden, Harrisonburg City  
Republican Committee Chair.

Grant Burner made a motion to approve the agenda and the motion was seconded by  
Price-Stroble.

All board members voted in favor.

Price-Stroble made a motion to approve the minutes from September 13th meeting  
and motion was seconded by Grant Burner.

All board members voted in favor.

**Director of Elections Report**

- 384 Ballots mailed as of September 27th.
- 15 ballots emailed as of September 27th.
- 450 in person voters have voted in the CAP Precinct
- Currently JMU has 751 active voters
- Harrisonburg City currently has 23,271 active voters. Total city voters, with  
inactive voters included (25,508).
- Maintenance on backup voting machine quoted as \$265.00 per year with a five  
year contract(life expectancy is five to 10 years.
- New training dates; October 19<sup>th</sup> 20<sup>th</sup> & 21<sup>th</sup>. Adding October 18<sup>th</sup> for Chiefs and  
Officers and October 22<sup>nd</sup> or 23<sup>rd</sup> for drop box officers.
- New poll books purchased will be in place and ready for training next year.
- Registrar will check with Paul Helmeth with Harrisonburg City Fire Department  
as to open food being permitted at the city precincts November 2<sup>nd</sup> .
- Contact forms have been sent the Harrisonburg City Superintendent's office for  
permission of city schools to be used for precinct locations.
- New location for JMU precinct will probably be decided by February of 2022.

**Closed Session**

**Price-Stroble made a motion and motion was seconded by Grant Burner that the Board enter into executive session at 10:34 a.m. for the purpose of 24.2-625.1.B of the Code of Virginia, (ii) discussion and consideration of personnel, the appointment of prospective City of Harrisonburg Officers of Election. All voted in favor.**

**Return to Public Session**

**Price -Stroble made a motion to return to Public Session at 11:35 a.m. and motion was seconded by Grant Burner.**

**RESOLVED, that to the best knowledge of each member of this Board (i) only public business matters lawfully exempted from the open meeting requirements of Chapter 37 (Virginia Freedom of Information Act) of Title 2.2 of the Code of Virginia and (ii) only such public business matters as were identified in the motion by which today's executive session was convened were heard, discussed or considered in the executive session.—. Roll Call vote: Price-Stroble, yes; and Grant Burner, yes.**

**Motion was made by Price-Stroble and seconded by Grant Burner and Officers of Election were approved as presented.  
Roll Call Vote: Price-Stroble, yes, and Grant Burner, yes.**

**Final Business**

**The next Electoral Board Meetings are scheduled for 10:00 a.m. on Monday – October 11<sup>th</sup>, 18<sup>th</sup> and 25<sup>th</sup>.**

**Adjournment**

**The motion was made by Price-stroble and seconded by Grant Burner to adjourn the Electoral Board meeting at 11:45 p.m. All voted in favor.**

**Respectively submitted,  
Jane Grant Burner, Secretary**

