

**Harrisonburg City Electoral Board  
Minutes  
Monday - May 24, 2021  
10:00 a.m.  
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**Call to Order**

Meeting was called to order by Chair, Price-Stroble at 10:00 a.m.

**In Attendance**

**Electoral Board Members; Sandra Price- Stroble, Chair, Dave Wiens, V. Chair, Jane Grant Burner, Secretary and Mark Finks, Director of Elections. Also, Katrina Gerald, Assistant Registrar.**

**Grant Burner made a motion to approve the agenda and the motion was seconded by Wiens. All board members voted in favor.**

**Wiens made a motion to approve the previous minutes as amended and motion was seconded by Price-Stroble. All board members voted in favor.**

**Quorum Present**

**Closed Session**

**Price-Stroble made a motion and motion was seconded by Wiens that the Board enter into executive session at 10:06 a.m. for the purpose of (i) reviewing security plans and assessing risks relating to our election process and procedures, including discussion of any necessary actions to mitigate those risks, as provided by Section 2.2-3711.A.35. n. Certified Closed Session actions with Roll Call Vote. Price-Stroble; yes, Wiens; yes and Grant Burner; yes**

**Return to Public Session**

**Price-Stroble made a motion to return to Public Session at 10:47 a.m. and motion was seconded by Wiens.**

**Certified Closed Session actions with Roll Call Vote. Price-Stroble; yes, Wiens; yes and Grant Burner; yes**

**RESOLVED**, that to the best of knowledge of each member of this Board (i) only public business matters lawfully exempted from the open meeting requirements of Chapter 37 (Virginia Freedom of Information Act) of Title 2.2 of the Code of Virginia and (ii) only such public business matters as were identified in the motion by which today's executive session was convened were heard, discussed or considered in the executive session.—.

**Director of Elections Report**

**Total number of voters registered in Harrisonburg 26,033 (active and inactive). Absentee ballots must be received by Friday- May 28<sup>th</sup> by 5:00 p.m. for voting in June Primary.**

**Ballot Tally thus far:**

- (79) ballots have been mailed**
- (12) ballots emailed to military/overseas**
- (138) Cap Precinct voted ballots**
- (21) ballots received by mail**

**Training sessions for Officers of Elections:  
June 1, 2, 3, and 4**

**Annual Training Session (zoom) for Electoral Board and Registrar June 29<sup>th</sup>  
(9-4p.m.)**

**Karen Rose (Commissioner of Revenue candidate) has submitted qualifying paperwork.**

**Provisional Hearing will take place on June 9<sup>th</sup>. Gavel in by 12:40 p.m. and completed by 4:30 p.m. Hearing continued Thursday – June 10<sup>th</sup> if needed. Friday – June 11<sup>th</sup> final day of provisional hearing starting at noon.**

**Second Closed Session**

**Price-Stroble made a motion and motion was seconded by Wiens that the board enter into executive session at 11:33 a.m. as provided by Section and 24.2-625.1.B of the Code of Virginia, (ii) discussion and consideration of personnel.**

**All Board Members voted in favor.**

**Return to Public Session**

**Wiens made a motion to return to Public Session at 12:04 p.m. and motion was seconded by Price-Stroble.**

**RESOLVED**, that to the best knowledge of each member of this Board (i) only public business matters lawfully exempted from the open meeting requirements of Chapter 37 (Virginia Freedom of Information Act) of Title 2.2 of the Code of Virginia and (ii) only such public business matters as were identified in the motion by which today's executive session was convened were heard, discussed or considered in the executive session.—.

Wiens made motion to approve one new Officer of Election and motion was seconded by Grant Burner.

Roll Call Vote: Price-Stroble, yes; Wiens, yes and Grant Burner, yes.

### **Final Business**

**Covid Security Procedures; Masks, as needed, social distancing and disinfecting measures will apply for City Precinct set-ups.**

**Harrisonburg City Precinct Set-Up will start June 7<sup>th</sup> at 2:30 p.m.  
Electoral Board will meet at 6:00 a.m. at Registrar's Office on Election Day-  
June 8th and then recess to Primary Day Duties through 7:00 p.m.**

**The next 'Electoral Board Meeting' is scheduled for 10:00 a.m. on Monday – June 28th.**

### **Adjournment**

**The motion was made by Wiens and seconded by Grant Burner to adjourn the meeting at 12:30 p.m. All voted in favor.**

**Respectively submitted,  
Jane Grant Burner, Secretary**

