

**Harrisonburg City Electoral Board
Minutes
Monday – March 22, 2021
10:00 a.m.
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**Call to Order**

Meeting was called to order by Chair, Price Stroble at 10:18 a.m.  
(late meeting start due to a misunderstanding of start time by a board member)

**In Attendance**

Electoral Board Members; Sandra Price- Stroble, Chair, David Wiens, V. Chair and Jane Grant Burner, Secretary. Also, Mark Finks, Director of Elections.

**Guests Present**

**Katrina Gerald, Assistant Registrar.**

**Approval of Agenda**

Grant Burner made a motion to accept agenda and motion was seconded by Wiens. All board members voted in favor.

**Approval of Minutes**

Wiens made a motion to approve the minutes and motion was seconded by Price-Stroble. All board members voted in favor.

**Registrar's Report**

- New 'Officer of Election list was presented'. All officers were accepted as presented. Term is three years. Minimum of (8) officers assigned per city precinct. COVID might change that number.
- Officers will also be needed for early 'Absentee Voting at City Hall' which starts April 23<sup>rd</sup>.
- Officers of Election represent Democrat, Republican and Independent voters.
  
- Voting hours for 'June Primary Early Absentee Voting' will change to 8:30-4:30 p.m. (Mon.- Sat.) The change of voting hours was voted on by the board. Grant Burner made the motion and Wiens seconded the motion. All voted in favor.
  
- Televised Electoral Board Meetings were again discussed... Decision tabled.
- High school 'Page Program' will start for the fall General Election. Students volunteering will be trained and limited duties will be assigned for November.

- **The second position of Assistant Registrar has been filled by 'Tracey Condit'.**
- **L & A (Logic and Accuracy Testing) has been scheduled for April 13<sup>th</sup> at 1:00 p.m. at City Hall.**
- **The new Poll Books for the City Precincts may not be operational until December. If necessary, a waiver will be obtained so as to not have them operational for the November Election. Sixteen new lap tops (poll books) are required.**
- **Budget Meeting with the Registrar and City Manager will take place in reference to new voting equipment needed for the city. New ADA machines will be necessary for the fall (2021 General Election).**
- **A question has come to the attention of a board member in reference to poll book officers in the Cap Precinct having observers present for all voting procedures/compliances. All necessary precautions were deemed taken for said process as validity and procedures were discussed.**
- **The Annual Security Plan will need to be discussed and updated at the April Electoral Board Meetings.**
- **Zoom Training for the State Electoral Boards is being scheduled. Price-Stroble has placed a call to VEBA as to material training content (will it be new training content for new Electoral Board Members or a repetition of previous zoom training that occurred within the past six weeks).**
- **Redistricting precinct lines will need to be redrawn based on commission findings. Wavers would be negated by new legislation. Each Harrisonburg City Precinct can not have more than (5000) voters in a precinct. Harrisonburg will submit what we currently have as precinct boundaries/numbers to the State and if changes are necessary the city will concur.**
- **City Ballots and Informational notices might need to be printed in Spanish starting in the fall per (HB1210 - Minority Language & Accessibility Voting and Election Materials).**
- **Harrisonburg City schools, previously scheduled to be opened on school calendar, will now be closed on June 8<sup>th</sup> Primary Day.**

**Final Business**

**Next Scheduled April Meetings:**

**Monday - April 12<sup>th</sup> @1:30 p.m. and Monday - April 26<sup>th</sup> at 10:00 a.m.**

**Adjournment**

**Grant Burner made a motion and motion was seconded by Wiens to adjourn at 11:41 am.**

**Respectively submitted,  
Jane Grant Burner, Secretary**

