

**Harrisonburg City Electoral Board
Minutes
Monday – May 16, 2022
9:00 a.m.
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**Call to Order**

Meeting was called to order by Chair of Electoral Board, Wiens at 9:03 a.m.  
Meeting was held in Harrisonburg City Council Chamber and broadcast on City TV.

**In Attendance**

Electoral Board Members; Dave Wiens, Chair, Sandra Price-Stroble, V.Chair  
Jane Grant Burner, Secretary; Mark Finks, Director of Elections.

Sandra made a motion to approve the agenda and all board members voted in favor of the agenda.

Minutes from April 25<sup>th</sup> meeting will be presented at the June 6<sup>th</sup> meeting.

**Director of Elections Report**

**Decisions/Discussion by Board from Attached Registrar's Summary Report:**

- **Redistricting Timeline Notices - Letters will be sent out to JMU Precinct voters announcing change of JMU Location after VERIS has been updated.**
- **June Congressional Primary will be conducted in the Atrium in City Hall.**
- **June Primary Precincts used in Harrisonburg City Schools have been approved. Students will be in summer school and students will be eating outside or in the classroom on Primary Day. The Simms Precinct location will utilize the gym exterior door.**
- **May 30<sup>th</sup> will be a city holiday and the no voting will take place on that day.**
- **Candidates for City Council have filed paperwork for the fall City Council Election; Chris Jones, Marshall Orenic, and Danny Flemming.**
- **Candidates for School Board have filed paperwork for the fall school board election; Obie Hill, Andy Kohen, Kristen Loflin, Corrin Jackson and Emma Phillips.**
- **SOR Inspection byPrintElect will be discussed in closed session.**
- **Ashley Lemus in the Registrar's Office will be leaving this week and the position is currently being advertised.**
- **Important Dates for June Primary Attached with General Registrar Report:**
  
- **Half day scheduling/vs. whole day scheduling for precinct workers on Primary Day was discussed.**

**Waterman Precinct:**

**ADA 'Ramp Safety' at voting entrance was discussed. Further details to follow upon review.**

**\*\*\* Meeting opened to public comment at 9:40 a.m.**

**Call in number: 540-432-7707**

**No Public Comment**

**Registrar's Vacation and Training Schedule;**

**August 4-12<sup>th</sup>**

**VERAB Meeting August 1-3<sup>rd</sup>**

**Chairmen Wiens Vacation Schedule; May 18-20th**

**Closed Session**

**Price-Stroble a motion that the Board enter into executive session at 9:55 a.m. and motion was seconded by Grant Burner and all members voted yes for the purpose of (i) reviewing and updating the HEB Security Policies and Guidelines relating to our election process and procedures, including discussion of any necessary actions to mitigate those risks, as provided by Section 2.2-3711.A.35 and 24.2-625.1.B of the Code of Virginia, (ii) for discussion of personnel.**

**Return to Public Session at 10:22 a.m.**

**Certify Closed Session actions with Roll Call Vote:**

**Wiens made motion and all members voted yes; Wiens, Price-Stroble and Grant Burner.**

**RESOLVED, that to the best knowledge of each member of this Board (i) only public business matters lawfully exempted from the open meeting requirements of Chapter 37 (Virginia Freedom of Information Act) of Title 2.2 of the Code of Virginia and (ii) only such public business matters as were identified in the motion by which today's executive session was convened were heard, discussed or considered in the executive session.—.**

**Final Business**

**The next Electoral Board Meeting at 9:00 a.m. on Monday – June 6th.**

**Officer Westfall will be invited to discuss details for security of upcoming June Primary.**

**Adjournment**

**The motion was made by Price-Stroble to adjourn the Electoral Board meeting at 10:25 a.m. All voted in favor.**

**Respectively submitted,**

**Jane Grant Burner, Secretary**