



CITY OF HARRISONBURG
**FINANCE
& PURCHASING**

409 SOUTH MAIN STREET, 3RD FLOOR
HARRISONBURG, VA 22801

FINANCE OFFICE (540) 432-7702 • FAX (540) 432-7779
PURCHASING OFFICE (540) 432-7794 • FAX (540) 432-7779

NOTICE OF EMERGENCY AWARD

Code of Virginia 2.2-4303 F. dictates that emergency purchases must be documented in writing and the written notice shall be posted on the eVA website. Please complete the following information and send the form to the Purchasing Office for posting. This document shall also be submitted with the requisition.

Date: 12/4/2024

Department: Department of Public Transportation

Commodity/Service: Fuel Safety Repair

Contractor/Vendor: J.D. Rellek Co., INC

This Contractor/Vendor was selected because:

We chose this vendor based on limited availability of vendors that perform this specific type of repairs. I have been in contact with several other vendors who could not perform our repairs in a timely manner and declined to visit this location. Most vendors are engaged in repairs a fueling sites in North Carolina, Tennessee and other states that were affected by the recent hurricanes and associated flooding damage.

Nature of the Emergency:

The DEQ requires that the Underground storage tanks for fuel be inspected periodically. When we had the test performed our system has failed. This could lead to an environmental situation if not rectified to the standard of the DEQ. The wee after our testing was performed, we recieved our DEQ inspection. This lead to a situation that we have limited to to make needed repairs before the DEQ takes action.

Signature: _____ Date: 12/4/2024