

Sole Source Procurement Instructions

Department: Fire

Date: 6/11/24

Vendor:

Atlantic Emergency Solutions

It is the policy of the City of Harrisonburg that contracts/products be awarded on a competitive basis and that the use of a sole source procurement must be limited to those instances where only one source is practicably available.

1. Explain why this is the only product or service that can meet the needs of the department making the purchase.

The department's evaluation of available extrication equipment has determined that Genesis equipment best meets our needs.

2. Explain why this vendor is the only practicably available source from which to obtain this product or service.

AES is the only authorized dealer of Genesis equipment servicing the Commonwealth of Virginia. No other Genesis dealer is allowed to quote this purchase by manufacturer's policy.

3. Explain why the price is considered reasonable.

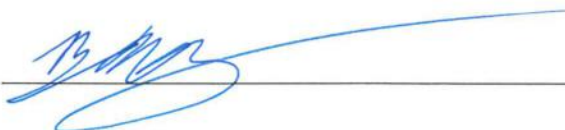
The price provided is the lowest possible price for the required equipment.

4. Describe the efforts that were made to conduct a noncompetitive negotiation to get the best possible price for the taxpayers.

Research revealed no other way to obtain this equipment. AES is providing us their best available price and no other dealer is able to quote this product.

Please attach this form to the Requisition and forward to Purchasing.

Signature:



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