

Sole Source Procurement Instructions

Department: Harrisonburg Fire Department

Date: 1/3/2025

Vendor: Spec Rescue International, Inc.

It is the policy of the City of Harrisonburg that contracts/products be awarded on a competitive basis and that the use of a sole source procurement must be limited to those instances where only one source is practicably available.

1. Explain why this is the only product or service that can meet the needs of the department making the purchase.

The Paratech rescue equipment we use for our team is only sold through regional dealers and Spec Rescue International, Inc. is our assigned dealer. Another dealer cannot sell outside of their region.

2. Explain why this vendor is the only practicably available source from which to obtain this product or service.

Regional dealer.

3. Explain why the price is considered reasonable.

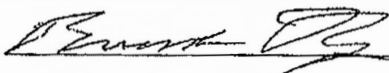
The price is set by the manufacturer.

4. Describe the efforts that were made to conduct a noncompetitive negotiation to get the best possible price for the taxpayers.

This is my only option for making this purchase.

Please attach this form to the Requisition and forward to Purchasing.

Signature:

 FD1002586

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