

Sole Source Procurement Instructions

Department:

Police

Date:

8/11/2025

Vendor:

Magnet Forensics

It is the policy of the City of Harrisonburg that contracts/products be awarded on a competitive basis and that the use of a sole source procurement must be limited to those instances where only one source is practicably available.

1. Explain why this is the only product or service that can meet the needs of the department making the purchase.

The GrayKey Advances software provides easier extractions of data from mobile devices and deep extractions from locked iPhones. Magnet AXIOM Essentials/Advanced is the software used to process the extractions.

2. Explain why this vendor is the only practicably available source from which to obtain this product or service.

In comparing GrayKey against other products, more data has been extracted using GrayKey. The Magnet AXIOM licenses are needed to process extractions to readable data.

3. Explain why the price is considered reasonable.

Contract renewal pricing

4. Describe the efforts that were made to conduct a noncompetitive negotiation to get the best possible price for the taxpayers.

The Magnet AXIOM Essentials/Advanced licenses are a set fee and non-negotiable. There is no other vendor that could provide these licenses.

Please attach this form to the Requisition and forward to Purchasing.

Signature:



Date:

8/11/25