



Sole Source Procurement Award Notification

Department: Fire Department **Date:** January 30, 2026

Vendor: Fire & Safety Equipment

It is the policy of the City of Harrisonburg that contracts be awarded on a competitive basis and that the use of a sole source procurement must be limited to those instances where only one source is practicably available. Personal preference for certain brands or products does not adequately justify limiting competition. Per Virginia Code 2.2-4303 and 2.2-4360 the sole source document must be posted online for a minimum of ten (10) days before purchasing the product/service.

1. Explain why this is the only product or service that can meet the needs of the department making the purchase.

Honeywell has regions for vendors to sell its products, this is one of two vendors in our region that can sell us our specific structural gear.

2. Explain why this vendor is the only practicable available source from which to obtain this product or service.

When a fire department selects their gear, you are not allowed to price out that gear to other vendors. Fire & Safety is our selected vendor, therefore Honeywell will not sell their gear to us unless we purchase from Fire & Safety.

3. Explain why the price is considered reasonable. (*How does the pricing compare to similar products and if known, how does pricing compare to similar entities?*)

There is a Sourcewell Cooperative contract with this vendor, however, if Sourcewell is used the vendor will have to increase our pricing 2.5% to cover the charge Sourcewell applies to the vendor.

4. Describe the efforts that were made to conduct a noncompetitive negotiation to get the best possible price for the taxpayers. (*What efforts have been made to obtain the best pricing? Sole Source purchases should still be negotiated to obtain the best fair and reasonable price.*)

Before selecting our specific vendor prices were compared. Fire & Safety had the better pricing than the other vendor for our region.

Dept. Signature: Andrea P. Mullens Digitally signed by Andrea P. Mullens
Date: 2026.01.30 09:21:18 -05'00'

Date: 1.30.26