

BYLAWS
Economic Development Advisory Committee

ARTICLE I
PURPOSE

The Economic Development Advisory Committee (hereafter referred to as “Committee”) shall advise and make recommendations and advise the City Council on matters related to economic development which include but are not limited to economic development incentives, current business climate, business attraction and retention, marketing opportunities, and other issues that may promote economic development. The Committee shall assist with providing input and expertise on ways to encourage and help businesses and individuals to invest in the City, create jobs, and increase the tax base, which ultimately leads to a better quality of life for all Harrisonburg residents.

ARTICLE II
DUTIES AND RESPONSIBILITIES

The Board members shall:

1. Work in a coordinated fashion, respect all points-of-view and, in carrying out its duties and tasks, shall adhere to the city’s comprehensive plan as well as the values and mission of the City of Harrisonburg.
2. Be knowledgeable local business, financial, or development related individuals that have unique insights on the best ways to promote continued investment in the City of Harrisonburg.
3. Review and understand the City’s current economic development incentives.
4. Advise on other tools that could be used to encourage economic development opportunities .
5. Serve as ambassadors of Harrisonburg and promote the City to their contacts.
6. Provide business leads and contacts to City staff where appropriate.

ARTICLE III
MEMBERSHIP

1. The Committee may consist of up to twelve (12) members maximum. The initially-appointed board shall consist of five (5) members.

2. Board Members are appointed for a period of four (4) years. Terms shall be staggered with the initially-appointed board having three (3) members appointed to four year terms and two (2) members being appointed to two-year terms.

3. The members shall have expertise and practical experience in the area of economic development related issues.

4. Board Members may be removed by the majority vote of the City Council.

APPOINTMENT OF COMMITTEE MEMBERS

Committee Members shall be nominated and appointed by the City Council.

ARTICLE IV MEETINGS

1. The Committee shall hold meetings as it deems necessary.

2. The Economic Development Director, or his/her designee, will record and submit meeting minutes detailing the Committee's activities to the City Council.

ARTICLE V ORGANIZATION

1. At the first meeting of the Committee the Board shall elect, from among their members, a Chair and Vice-Chair to serve for the duration of the Committee's work.

2. The Chair shall preside over all meetings.

3. The Vice-Chair shall preside over all meetings in the absence of the chair.

ARTICLE VI SUBBOARD ORGANIZATION

1. The Committee may appoint any and all sub committees as deemed necessary to carry out the duties and responsibilities of the Committee.

2. Each sub-committee shall appoint their own chair.

3. All subcommittees shall report to the Committee as frequently as requested.

4. Duties of each subcommittee shall be those implied by the name of the subcommittee and any additional functions assigned to them by the Committee.

**ARTICLE VII
BYLAWS**

These rules shall not be repealed, amended or modified except by majority action of City Council at a properly noticed Council meeting.

SEVERABILITY

In the event that any portion of these by-laws is found to be invalid, the remaining portion shall stand.