

**Harrisonburg City Electoral Board**  
**Minutes**  
**Monday – July 13, 2020**  
**10:00 a.m.**  
~~~~~

**Call to Order**

Meeting was called to order by Chair - Price-Stroble at 10:00 a.m.

**In Attendance**

**Electoral Board Members; Sandra Price- Stroble, Chair, William Ney, V. Chair, Jane Grant Burner, Secretary and also Director of Elections, Debbie Logan.**

**No Guests Present**

- **Motion made by Ney to approve agenda and motion was seconded by Grant Burner.**
- **Motion was made by Ney to approve the minutes as amended and seconded by Price-Stroble.**

**Director of Elections Report**

- **City Hall is still closed and no decision has been made as to an official opening date.**
- **Protective Supplies have been ordered from the Department of Elections for the November Election.**
- **City Hall will need to be contacted as to the (45) day period prior to the November (2020) Election as absentee voting will need to take place in the front lobby.**
- **To date, there have been ‘300’ mail in absentee ballot requests and 25/35 online applications have been coming into the office daily.**
- **JMU has not made the final decision as to how/when the University will open for the fall session.**
- **DMV applications will need to be mailed into the office by midnight on line the day of election and postmarked by mail election day.**
- **There are many new voter changes that need to be reviewed by all voters.**
- **On line Annual Training is scheduled for the Electoral Board and General Registrar and take place on Monday- July 20-21<sup>st</sup>. This training is taking the place of regular in person training that has been cancelled due to COVID.**
- **Thanks to all the precinct workers that worked the polls on June 23<sup>rd</sup> and thanks to the Harrisonburg City Public Schools for the use of those facilities on June 23<sup>rd</sup>.**
- **Preparation for the November Election will have to start earlier on the day before the election due to the added preparation to protect from COVID, plus, the new room layouts at precincts to accommodate extra voters.**

### **Other Business**

- **A new typed list of possible precinct workers was re-typed and distributed to the Electoral Board Members for consideration in November. The list will be forwarded to the Harrisonburg City political party chairs for review.**
- **Electoral Board filing cabinet keys have been found and contents will be updated.**
- **Debbie Logan the current Registrar will officially retire as of July 31<sup>st</sup>.**
- **Mark Finks will be the new Registrar as of July 15<sup>th</sup>.**

### **Closed Session**

**Price-Stroble made a motion and motion was seconded by Ney that the Board enter into executive session at 10:35 a.m. as provided by Section and 24.2-625.1.B of the Code of Virginia, (ii) discussion and consideration of personnel.**

**All Board Members voted in favor.**

### **Return to Public Session**

**Ney made a motion to return to Public Session at 11:20 a.m. and motion was seconded by Grant Burner. All Board Members voted in favor.**

**The Chair called for certification of the Closed Meeting.**

**RESOLVED, that to the best knowledge of each member of this Board (i) only public business matters lawfully exempted from the open meeting requirements of Chapter 37 (Virginia Freedom of Information Act) of Title 2.2 of the Code of Virginia and (ii) only such public business matters as were identified in the motion by which today's executive session was convened were heard, discussed or considered in the executive session.—.**

**No action was taken.**

**Roll Call Vote; Price-Stroble, yes – Ney, Yes and Grant Burner, yes.**

- **Electoral Board and Registrar want to thank Pam Ulmer for all her assistance with video coverage of the Electoral Board Meetings during this COVID period.**
- **Ney made a motion and motion was seconded by Grant Burner to set up an appointment with Harrisonburg City Human Resources to discuss needed Assistant Registrar positions in the office of Registrar.**  
**Roll Call Vote; Price-Stroble, yes- Ney, Yes and Grant Burner, yes.**

**- Next scheduled Electoral Board meeting is Monday – 10:00 a.m. July 27<sup>th</sup>**

**Adjournment**

**Ney made a motion to adjourn and was seconded by Grant Burner.**

**All voted in favor.**

**Roll Call Vote: Price-Stroble - yes, Ney - yes and Grant Burner - yes.**

**Meeting was adjourned at 11:25 a.m.**

**Respectively submitted,**

**Jane Grant Burner, Secretary**

