

**Harrisonburg City Electoral Board  
Minutes  
Monday – January 13, 2020  
10:00 a.m.  
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**Call to Order**

Meeting was called to order by Chair, Price-Stroble at 10:38 a.m.

**In Attendance**

Electoral Board Members; Sandra Price- Stroble, Chair, William Ney, V. Chair, Jane Grant Burner, Secretary. Also, Deborah Logan, Director of Elections.

**Welcome Guest**

Bryanna Moore representing James Madison University Center for Civic Engagement.

**No Public Comment**

Grant Burner made a motion to approve the agenda and the motion was seconded by Ney. All board members voted in favor.

Ney made a motion to approve the minutes, as amended for January 6<sup>th</sup> and was seconded by Price-Stroble. All board members voted in favor.

**Director of Elections Report**

- Absentee Ballots to be mailed have been stuffed and ready for mailing. Absentee Voting at City Hall will start Monday - January 13th for the March Democrat Primary.
- L & A Testing took place at 8:00 a.m. (1/13/20) in City Hall basement prior to 1/13 business meeting.
- Discussion took place concerning students voting abroad.
- Cap voting in front lobby of City Hall will start February 1<sup>st</sup>.
- Electoral Board Members will assist throughout the month of February with absentee voting in the front lobby. Officers of Election (as needed) will also assist with absentee voting in the front lobby.
- The Virginia Department of Elections advisory was further discussed as to political party representation at the city precinct level.

**Upcoming legislation priorities issued from the Virginia Electoral Board Association were discussed.**

**Details of the 'VEBA Homestead Training' (March 20-22) were reviewed.**

**Other Business**

**Ney met with Ande Banks, Deputy City Manager, to finalize plans for voting in the City Hall Lobby as well as parking scenarios for the possible (45) day absentee voting period for the November (2020) Election. City will review all options.**

**Closed Session**

**Ney made a motion and motion was seconded by Price-Stroble that the Board enter into executive session at 11:26 a.m. for the purpose of (i) reviewing security plans and assessing risks relating to our election process and procedures, including discussion of any necessary actions to mitigate those risks, as provided by Section 2.2-3711A.35 and 24.2-625.1.B of the Code of Virginia, and (ii) discussion and consideration of personnel, the appointment of one or more current and prospective City of Harrisonburg Officers of Election.**

**Return to Public Session**

**Ney made a motion to return to Public Session at 12:10 p.m. and motion was seconded by Grant Burner.**

**Certified Closed Session actions with Roll Call Vote.**

**Price-Stroble: yes, Ney: yes and Grant Burner: yes**

**RESOLVED, that to the best knowledge of each member of this Board (i) only public business matters lawfully exempted from the open meeting requirements of Chapter 37 (Virginia Freedom of Information Act) of Title 2.2 of the Code of Virginia and (ii) only such public business matters as were identified in the motion by which today's executive session was convened were heard, discussed or considered in the executive session.—**

**Ney made motion to approve two new Officers of Election and motion was seconded by Grant Burner.**

**All Board Members voted in favor.**

**Final Business**

- Training for the March Primary for city Officers of Election will take place on February 20<sup>th</sup> @6:30 p.m. in the basement meeting rooms of City Hall.**
- Final January business meeting of the Electoral Board will take place on Monday- January 27<sup>th</sup> at 10:00 a.m.**

**Adjournment**

**The motion was made by Grant Burner and seconded by Price -Stroble to adjourn the meeting at 12:35 p.m. All voted in favor.**

**Respectively submitted,  
Jane Grant Burner, Secretary**

**DRAFT**