

CITY OF HARRISONBURG, VIRGINIA POLICE DEPARTMENT
DAILY REPORT
PAWNBROKERS, JUNK DEALERS, PRECIOUS METALS DEALERS,
DEALERS IN SECONDHAND ITEMS
City of Harrisonburg Code Section 16-10-7
Virginia State Code Section 54.1-4101

Instructions: All items purchased must be documented on the report.
The report must have all spaces completed; if an area does not apply indicate with N/A.
The report must be mailed or delivered to the Harrisonburg Police Department within 24 hours
of the transaction.

Section I.

Name of Dealer: _____

Address of Dealer: _____ Phone #: _____

Name of Employee: _____

Section II.

Name of Seller: _____

Address of Seller: _____ Phone #: _____

Employer: _____ Phone #: _____

Race: _____ Sex: _____ DOB: _____ XXXXXXXXXX Hair: _____ Eyes: _____

Scars/Tattoos: _____ Type of ID Checked: _____

Signature of Seller: _____ Date: _____

Section III.

Item # 1 Description: _____

Serial #: _____ Model #: _____ Brand: _____

Color: _____ Markings: _____ Weight: _____ Price Paid: _____

Item # 2 Description: _____

Serial #: _____ Model #: _____ Brand: _____

Color: _____ Markings: _____ Weight: _____ Price Paid: _____

Item # 3 Description: _____

Serial #: _____ Model #: _____ Brand: _____

Color: _____ Markings: _____ Weight: _____ Price Paid: _____

