

**Harrisonburg City Electoral Board  
Minutes  
Tuesday – September 8, 2020  
10:00 a.m.  
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**Call to Order**

Meeting was called to order by Chair, Price-Stroble at 10:02 a.m.

**In Attendance**

**Electoral Board Members; Sandra Price- Stroble, Chair, William Ney, V. Chair, Jane Grant Burner, Secretary.**

**No Public Comment**

**Ney made a motion to approve the agenda with adjustments and the motion was seconded by Grant Burner. All board members voted in favor.**

**Ney made a motion to approve the minutes from August 31 with adjustments and motion was seconded by Price-Stroble. All board members voted in favor.**

**Quorum Present**

**Director of Elections Report**

**- Director of Elections absent**

**Public Comment**

**Brook Manning, Senior from JMU is preparing a documentary on Re-Cap of Elections. This will be a project created in her Documentary Production Class. She has requested to spend some time with the Electoral Board for informational purposes.**

**Ney made a motion to approve the filming of the Electoral Board and the Registrar throughout the election by Manning. Grant Burner seconded the motion. All board members voted in favor of the motion.**

**- Facility Permit Notices have gone out to the city precincts for the November Election.**

**- 45 Day Early Absentee Voting will start at City Hall September 18<sup>th</sup>.**

**Workers will be scheduled for whole days (8-5:00) or half days of 8-12:30 or 12:30 to 5:00 p.m.**

- Training for the poll workers to work the (45) in person absentee voting is scheduled for Tuesday – September 15<sup>th</sup> at 1:00 p.m. at City Hall.
- Officer training for poll workers for November 3<sup>rd</sup> will be divided by precincts. First training will be scheduled for October 15<sup>th</sup>. Power point presentation from the Department of Elections will be reviewed for training.
- Inventory of political signage will need to be taken in the city hall downstairs storage room.
- L & A (Logistics and Accuracy) Testing of the voting machine to be used for the (45 day) in person absentee voting will take place in the basement of city hall September 15<sup>th</sup> @ 5:00 p.m.
- Discussion to possibly rent another voting machine, as a backup, was considered. Calls will be made for scheduling .
- Follow-up calls will be made to poll workers needed for Election Day.
- Future plans for a Notary in the Registrar’s Office will need to be explored.

**Closed Session**

Price-Stroble made a motion and motion was seconded by Ney that the Board enter into executive session at 10:55 a.m. for the purpose of (i) reviewing security plans and assessing risks relating to our election process and procedures, including discussion of any necessary actions to mitigate those risks, as provided by Section 2.2-3711.A.35 and 24.2-625.1.B of the Code of Virginia, and (ii) discussion and consideration of personnel, the appointment of one or more current and prospective City of Harrisonburg Officers of Election.

**Return to Public Session**

Ney made a motion to return to Public Session at 12:55 p.m. and motion was seconded by Price-Stroble.

**Certified Closed Session actions with Roll Call Vote.**

**Price-Stroble; yes, Ney; yes and Grant Burner; yes**

**RESOLVED**, that to the best knowledge of each member of this Board (i) only public business matters lawfully exempted from the open meeting requirements of Chapter 37 (Virginia Freedom of Information Act) of Title 2.2 of the Code of Virginia and (ii) only such public business matters as were identified in the motion by which today’s executive session was convened were heard, discussed or considered in the executive session.—.

Ney made motion to approve the new Officers of Election and motion was seconded by Grant Burner.

**Roll Call Vote: Price-Stroble, yes; Ney, yes and Grant Burner, yes.**

**Final Business**

- **Consideration of a outside voter box at City Hall was discussed. City of Harrisonburg will need to be contacted in reference to this possible placement, installation and expense of said box.**

**The next 'Electoral Board Meeting' is scheduled for 10:00 a.m. on Monday - September 14<sup>th</sup>.**

**\* Electoral Board Meeting will be televised from Harrisonburg City Council Chambers.**

**Adjournment**

**The motion was made by Ney and seconded by Grant Burner to adjourn the meeting at 12:58 p.m. All voted in favor.**

**Respectively submitted,  
Jane Grant Burner, Secretary**

