

**Harrisonburg City Electoral Board
Minutes
Monday – August 10, 2020
10:00 a.m.
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**Call to Order**

Meeting was called to order by Chair, Price-Stroble at 10:00 a.m.

**In Attendance**

**Electoral Board Members; Sandra Price- Stroble, Chair, William Ney, V. Chair, Jane Grant Burner, Secretary. Also, Mark Finks, Director of Elections.**

**No Public Comment**

**Grant Burner made a motion to approve the agenda and the motion was seconded by Ney. All board members voted in favor.**

**Ney made a motion to approve the minutes, July 27th and was seconded by Price-Stroble.**

**All board members voted in favor.**

**Director of Elections Report**

- **The process of hiring new Assistant Registrars is in progress. Thirty Four Applicants have submitted applications. Interviews will be scheduled.**
- **The Registrar's Office has been in touch with Print-Elect as to the ordering of ballots for the November 3<sup>rd</sup> Election. The size of the ballots will be determined according to the necessary candidate and amendment information submitted.**
- **A motion was made by Ney and seconded by Grant Burner to order ballots for 100% of the Harrisonburg City registered voters. All members voted in favor.**
- **It is being advertised to public to consider voting absentee for Safety reasons due to COVID 19.**
- **The City Hall building is now open to the public but it was suggested that the Electoral Board Meetings still be televised due to a considerable amount of information being given to the public, currently.**
- **(600) absentee ballot requests have come in to the Registrar's Office for the November Election thus far by mail.**
- **Also, the Center for Voter Information is sending out hundreds and hundreds of ballot requests to be mailed back to the voter. In some cases the Center for Voter Information has used old mailing lists. The request applications can be sent in to the Registrar's Office, but it is suggested that the voter either call or go on line to request an absentee ballot. This company is not represented by the Virginia Department of Elections.**

- **Poll worker requests for November 3<sup>rd</sup> have started to come into the Registrar's Office. Workers indicate the political parties they wish to represent.**

### **Unfinished Business**

- **The Absentee Precinct is treated as any other city precinct.**
- **Vendors working the absentee precinct prior to Election Day receive different pay than precinct workers on Election Day.**
- **CARES application has been submitted and the Director of Elections is still waiting for a decision concerning the amount of funds to be received.**
- **45 Day Absentee Voting, prior to November 3<sup>rd</sup> is still being discussed as to a location within City Hall, to include curb side voting.**
  
- **It was suggested that the Registrar's Office/Electoral Board should give a press release the Chamber of Commerce of upcoming Election dates.**
- **There was discussion of training for Election Officers that will be working on Election Day, November 3<sup>rd</sup>.**
- **L & A Testing is to be determined for the voting machines.**
- **Dates will be discussed as to notifications to the Harrisonburg City School Office for usage of the city school buildings for voting precincts on November 3<sup>rd</sup>.**
- **The city needs to be notified of truck usage for delivery of the city voting machines to and from city precincts on November 2<sup>nd</sup> and November 3<sup>rd</sup>.**
- **Thank you note was received by the Electoral Board from the former Director of Elections (Deborah Logan) for her going away gift given by the Electoral Board on her departure from her position.**

### **Closed Session**

**Price Stroble made a motion and motion was seconded by Ney that the Board enter into executive session at 11:25 a.m. for the purpose of (i) reviewing security plans and assessing risks relating to our election process and procedures, including discussion of any necessary actions to mitigate those risks, as provided by Section 2.2-3711.A.35 and 24.2-625.1.B of the Code of Virginia, and (ii) discussion and consideration of personnel, the appointment of one or more current and prospective City of Harrisonburg Officers of Election.**

### **Return to Public Session**

**Ney made a motion to return to Public Session at 12:20 p.m. and motion was seconded by Grant Burner.**

**Certified Closed Session actions with Roll Call Vote.**

**Price-Stroble; yes, Ney; yes and Grant Burner; yes**

**RESOLVED**, that to the best knowledge of each member of this Board (i) only public business matters lawfully exempted from the open meeting requirements of Chapter 37 (Virginia Freedom of Information Act) of Title 2.2 of the Code of Virginia and (ii) only such public business matters as were identified in the motion by which today's executive session was convened were heard, discussed or considered in the executive session.—.

Ney made motion to approve the new Officers of Election and motion was seconded by Grant Burner.

Roll Call Vote: Price-Stroble, yes; Ney, yes and Grant Burner, yes.

**Final Business**

- Next Electoral Board Meeting is scheduled for 10:00 a.m. on Monday - August 24<sup>th</sup>

Televised in Harrisonburg City Council Chambers.

**Adjournment**

The motion was made by Ney and seconded by Grant Burner to adjourn the meeting at 12:30 p.m. All voted in favor.

Respectively submitted,  
Jane Grant Burner, Secretary

