



**CITY OF HARRISONBURG
COMMUNITY
DEVELOPMENT**

**ZONING & BUILDING
FORM**

For Business License Review

This form must be completed before applying for a Business License Application from the Commissioner of Revenue’s Office. You must first check with the Department of Community Development at 540-432-7700, permits@harrisonburgva.gov or at City Hall, 409 South Main Street, 2nd Floor, to inquire whether:

- a) The use is allowed, per the zoning district;
- b) The appropriate Certificate of Occupancy has been issued;

Please be aware, to operate your business, this form and receipt of a business license may not fulfill all the requirements of the Department of Community Development.

Please fill out the information as accurately as possible and return it to the Department of Community Development for review.

Note: If the business license is for a home-based business, please complete the Home Occupation Permit application instead. <https://www.harrisonburgva.gov/home-occupation-permit>

PROPERTY INFORMATION

Property Address: _____

What was the previous business or use of the property (if known)? _____

BUSINESS OWNER

Name

Telephone

Mailing Address (if different from property address)

E-Mail

City

State

Zip

APPLICANT, IF DIFFERENT THAN BUSINESS OWNER

Name

Telephone

Mailing Address (if different from property address)

E-Mail

City

State

Zip

BUSINESS INFORMATION

Name of business: _____

Nature of business (What do you do? Please be specific.): _____

CERTIFICATION

APPLICANT SIGNATURE

DATE

TO BE COMPLETED BY ZONING DIVISION

ZONING DISTRICT: _____ SHEET: _____ BLOCK: _____ LOT: _____

NOTES: _____

ZONING SIGNATURE: _____ DATE: _____

TO BE COMPLETED BY BUILDING DIVISION

EXISTING CERTIFICATE OF OCCUPANCY: YES NO

NOTES: _____

BUILDING SIGNATURE: _____ DATE: _____

DISCLAIMER STATEMENT

The above zoning and building information contained herein is believed to be accurate and is based upon or relates to the information supplied by the requestor. There may be other local, state, or federal regulations regarding building or health code issues that are beyond the scope of this information. The City of Harrisonburg assumes no liability for errors and omissions.