

Program Registration Information

How do I sign up for classes/programs?

Harrisonburg Parks & Recreation offers many different ways to register for classes and programs. Plan to register for classes and programs as early as possible. Space is limited and many fill up very quickly.

- Online
 - o <https://store.harrisonburgva.gov/webtrac/>
- Phone
 - o 540-433-2474; Monday – Friday, 6am-9pm; Saturday, 9am-5pm; Sunday, 1-6pm (Cecil F. Gilkerson Community Activities Center)
 - o Credit card payment (Visa/MC) is required for all phone registrations. Please have the activity # from the activity guide when you call in.
- In-Person
 - o Registrations are taken in-person at the following locations:
 - Cecil F. Gilkerson Community Activities Center Front Desk (305 South Dogwood Drive, Harrisonburg)
 - Monday – Friday, 6am-9pm; Saturday, 9am-5pm; Sunday, 1-6pm
 - Lucy F. Simms Continuing Education Center (620 Simms Avenue)
 - Monday – Friday; 8am-5pm
 - Westover Swimming Pool (305 South Dogwood Drive)
 - Monday – Friday; 8am-9pm
- Mail
 - o Please find the registration form at <https://www.harrisonburgva.gov/program-registration>, complete the form and enter your credit card (Visa/MC) information requested, expiration date including the amount of payment or attach your check payment with application and mail to: Harrisonburg Parks & Recreation, 305 South Dogwood Drive, Harrisonburg, VA No cash, please.

When does registration begin?

Registration dates will be displayed at <https://www.harrisonburgva.gov/activities>.

Payment Methods

- Full payment for services must be made at the time of registration. We accept cash, checks or credit cards (Visa or MasterCard) in-person and credit cards over the phone. Please no cash through the mail. Checks must be made payable to Harrisonburg Parks & Recreation.
 - o All returned checks will be subject to a mandatory \$35 fee per city code 4-1-37

Registration Confirmation

Once your registration is processed, a receipt will be emailed (if one is provided) to you to confirm your enrollment. If you do not receive a receipt, please call 540-433-2474.

Late Registration

No class or program registration will be accepted after the second class has been held. Individuals registering late will be required to pay the total fee – fees will not be pro-rated.